



General Body Meeting

ISLAMIC CENTER OF MARYLAND

MAY 13, 2017

Meeting Ground Rules

- This is the General Body meeting called, by the Board of Trustees (BOT), as required by the ICM By-laws in Part Four, Article 2.
- Mutual respect for all presenters and attendees is vital to the success of this meeting so a high level of mutual respect is required amongst all participants.
- Opportunity to provide feedback and/or ask questions will be provided after each section of the presentation.
- Feedback and/or questions should be relevant, concise and to the point.

Meeting Agenda

- Opening: Recitation from Quran
- Approval of General Body Meeting Agenda 2017
- Minutes of the 2016 GB Meeting
- ICM State of Affairs (Chairman's Report, Treasurer's Report)
- Master Plan Status & Fund Development
- Islamic Waqf of Maryland
- Operational Committees & Programs
- Elections
 - Election Committee report
 - Election of Two Trustees
 - Election of Election Committee Chair for 2018
- Q&A
- Closing Dua'

Meeting Minutes & Membership

- Minutes from May 2016 General Body Meeting
- Membership Status

	Apr-2008	May-2009	Apr-2010	May-2011	May-2012	May-2013	May-2014	May-2015	Apr-2016	Apr-2017
Total ICM Members	216	212	176	218	217	209	175	231	180	182
Family	95	94	80	98	101	96	77	101	79	79
Individual	26	19	11	14	14	17	13	20	15	19
Student	0	5	5	8	1		8	9	7	5
Voting Members	147	180	166	149	162	167	123	133	136	142
Family	67	80	75	68	76	78	58	60	61	64
Individual	13	15	11	6	9	11	7	8	7	10
Student	0	5	5	7	1	0	0	5	7	4
New Members	56	64	56	46	34	27	35	25	44	39
Family	23	25	21	19	15	11	11	8	18	15
Individual	10	11	7	8	4	5	5	5	8	9
Student	0	3	7	0	0	0	8	4	0	0

Chairman's & Treasurer's Report

ICM Board of Trustees & Executive

Chairman: Imtiaz Mohiuddin

- Administration
- Education

Vice-Chairman: Wael Elkoshairi

- Fund Development
- Youth Programs
- Waqf Property

Treasurer: M. Sujjat Khan

- Accounting, Payroll, Accounts, Taxes,
- Personnel records

Secretary: Ahsun Dasti

- Records, Membership
- Outreach
- Masjid Programs

Trustee: Sayed Naved

- Waqf Property
- IT, Security

Trustee: M. Nadeem Ahmad

- Facilities, Construction
- By-Laws

Trustee: Maged Sharaf

- Imam Search
- Zakah, Social Services

EXECUTIVE

Exec Dir: Nurudeen Thomas (Acting)

- Responsible for execution and operation of all functions delegated by the Board of Trustees

Asst. Imam: Jamil Dasti

- Responsible for daily prayers, counseling, hifzh/tajweed training, and zakat review.

Financial Liaison: Abu Waheed Khan

- Direct Debit, Online Donations, Provides execution and operational support to the Treasurer.

Administrator: Mohammed Aslam

- Office Admin, Scheduling, Provides execution and operational support to the Exec.Dir.

Asst. Administrator: Samer El Qorom

- Facilities Admin, Security, Provides execution and operational support to the Administrator.

IT Admin: Maksudul Haque

Fund Development Director: Yaser Fahmy

Social Worker: Shahnaz Bhaten

Executive Committee

Exec. Dir. heads the Exec. Committee, which is made up of all chairs and/or leads of various committees

Executive Summary

- Key Accomplishments
 - Execution of MP Phase - I
 - Restructuring Fund Development Initiative
 - Physical & Logical Security Enhancement
- Key On-Going Initiatives
 - Committee Restructure & Governance Process
 - Upgrade Sunday School System & Curriculum
 - Workflow Driven Event Management System
- Key Opportunities & Challenges
 - Inability to Find a Qualified Religious Leader
 - Engaging Youth in Leadership Role
 - Continue Engagement of the Community for Funds

ICM Financials – Cash Balance – Last Five Years

	BALANCE- YTD	BALANCE- YTD	BALANCE- YTD	BALANCE- YTD	BALANCE- YTD	BALANCE- YTD
ACCOUNTS NAME	<u>12/31/2012</u>	<u>12/31/2013</u>	<u>12/31/2014</u>	<u>12/31/2015</u>	<u>12/31/2016</u>	<u>4/30/2017</u>
M & T BANK - OPERATING	\$ 140,056	\$ 127,001	\$ 50,117	\$ 97,532	\$ 61,837	\$ 11,187
M & T BANK - ZAKAT & SADAQA	\$ 94,446	\$ 90,703	\$ 20,374	\$ 34,455	\$ 21,889	\$ 26,850
M & T BANK - MASTER PLAN OPERATING	\$ 123,255	\$ 161,963	\$ 376,537	\$ 714,650	\$ 285,520	\$ 235,197
M & T BANK - MASTER PLAN DEVELOPMENT	\$ 1,482,188	\$ 848,665	\$ 808,233	\$ 918,532	\$ 1,739,826	\$ 1,717,387
SUN TRUST BANK			\$ 400,000	\$ 400,000	\$ -	
PETTY CASH	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL :	\$ 1,840,945	\$ 1,229,332	\$ 1,656,261	\$ 2,166,168	\$ 2,110,072	\$ 1,991,621

ICM Financials – Fundraising & Other Revenue – Five Years

	YEAR					
NAME	2012	2013	2014	2015	2016	TOTAL
<u>MASJID OPERATION:</u>						
• FUND RAISING	\$ 94,742	\$ 69,735	\$ 97,770	\$ 109,623	\$ 94,632	\$ 466,502
<u>MASTER PLAN:</u>						
• FUNDRAISING	\$ 269,670	\$ 242,815	\$ 361,325	\$ 307,736	\$ 566,541	\$ 1,748,087
• OTHER REVENUE	\$ 279,816	\$ 352,095	\$ 302,994	\$ 237,270	\$ 328,873	\$ 1,501,048
						\$ -
TOTAL :	\$ 549,486	\$ 594,910	\$ 664,319	\$ 545,006	\$ 895,414	\$ 3,249,135
• EXPENSES	\$ (29,796)	\$ (36,115)	\$ (45,607)	\$ (46,216)	\$ (131,654)	\$ (289,388)
NET REVENUE - MP :	\$ 519,690	\$ 558,795	\$ 618,712	\$ 498,790	\$ 763,760	\$ 2,959,747
<hr/>						
BUDGETED FUND RAISING IN 2017 FOR MASJID OPERATION :				\$ 95,000		
BUDGETED FUND RAISING IN 2017 FOR MASTER PLAN :				\$ 844,400		

ICM Financials – Development Cost – Master Plan

	YEARS						
DESCRIPTIONS	2012	2013	2014	2015	2016	2017	TOTAL
SITE DEVELOPMENTS COSTS :	\$ 863,795	\$ 1,245,468	\$ 5,770				\$ 2,115,033
PHASE 1 - COMMUNITY CENTER (SHEL) : (COST INCURRED AS OF TO DATE)			\$ 107,933	\$ 27,710	\$ 948,602	\$ 622,269	\$ 1,706,514
<hr/>							
	<u>ORIGINAL CONTRACT</u>	<u>CHANGE ORDER</u>	TOTAL	<u>TOTAL COMPLETED TO DATE</u>	<u>BALANCE TO FINISH</u>		
PHASE 1 COMMUNITY CENTER - CONSTRUCTION CONTRACT WITH HUBERT CONSTRUCTION, LLC.	\$ 3,040,000	\$ 108,398	\$ 3,148,398	\$ 1,324,821	\$ 1,823,577		
	CONTRACT	RETENTION	PAID TO	BALANCE	CASH IN	CASH	
	REQUISITION	AMOUNT	DATE	TO FINISH	ESCROW	NEEDS TO COMPLETE	
HUBERT CONSTRUCTION, LLC :							
REQUISITION FOR PAYMENT AS OF TO DATE :	\$ 1,324,821	\$ (130,178)	\$ 1,194,643	\$ 1,823,577	\$ 1,380,357	\$ 443,220	

ICM Master Plan

ICM Construction Project Teams

ECC:

- Abdulhai Sheikh*
- Ansar Burney
- Irfan Khan
- Saleem Akhtar
- Birame Kandji
- Waqar Jawaid
- Khurshid Bilgrami
- Abdullah Dasti
- Nadeem Ahmad (Trustee in charge)

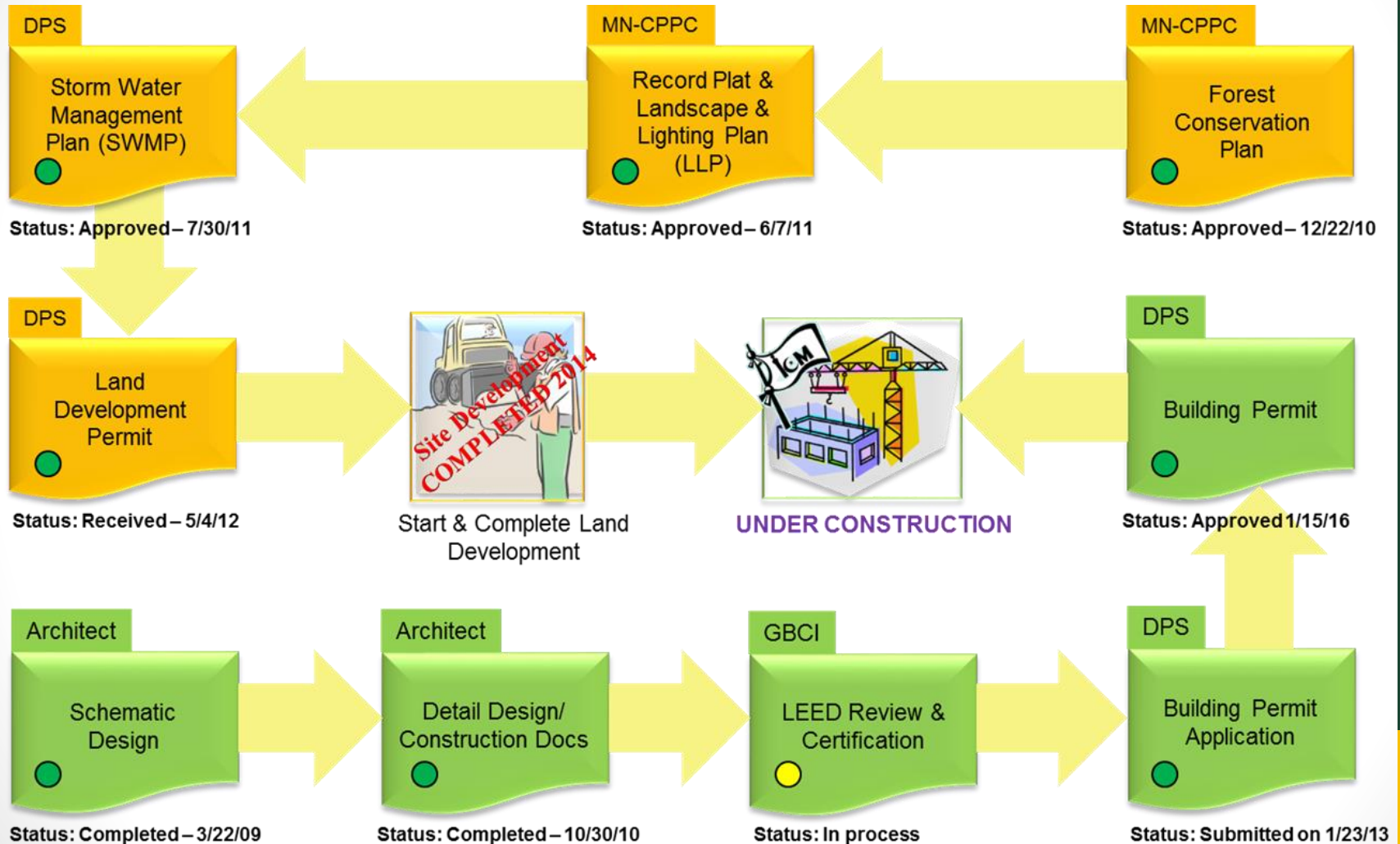
* Appointed 'Owner's Representative' for during-construction management

Design Team &

Consultants/Contractors:

- Najah Abdalla (Architect)
- Cyrus Ariaban (Structural)
- Sharif Tarar (Electrical)
- Raj Pillai (Mechanical)
- James Wilkinson (Plumbing)
- Birame Kandji (Civil)
- Loreen Arnold (LEED Arch.)
- Hubert Construction (GC)
- Hillis-Carnes (ICM's QC)
- Sustainable Building Partners (LEED Commissioning)

Progress Flow



Progress – COR (Hubert Const.)

- GMP Contract:
 - Construction of Phase 1 Building 'Shell'
 - Award/NTP date: July 27, 2016
 - Baseline Finish Date: May 16, 2017
 - GMP Baseline: 3,040,000
- Status:
 - About 60% done; roof work to proceed soon
 - Projected finish: Second week of July, 2017
 - Cost as of April Invoice: GMP + 115,530 (details of change orders and projected cost on the following slides)

Progress – COR Change Orders

- 17 Change Requests (CR) under 3 Change Orders (CO) on the docket with:
 - 9 Approved - \$115,530
 - Includes credit of \$12,198
 - Includes \$80,690 for elevator equipment not part of Shell
 - 3 Submitted - \$32,353
 - Includes credit of \$2,851
 - 3 Potential - \$ TBD
 - 1 Voided - \$ NA
 - 1 Declined - \$ 15,180

Progress - COR Cost Summary

- As of March Invoice
 - Paid \$1,531,672
 - Retention Amount: \$130,178
- Projected and potential savings as of April 2017
 - Procurement and acquisition savings to date: \$30,149
 - Per the contract, ICM gets 75% and the Contractor gets 25%
 - Allowance amounts of \$40,500 unused, so far

Progress – COR & Other Cost Projection

MAJOR COST LINE ITEMS	COST	COMMENTS
GMP Baseline	\$3,040,000	
Approved COs as of 4/2017	\$34,840	\$115,530 less \$80,690 for the elevator
Projected COs	\$125,000	Submitted, potential, & unknown
<i>Projected COR cost</i>	<i>\$3,199,840</i>	<i>This does not include projected savings from last slide</i>
Pepco	\$100,000	~\$70K already paid
WSSC permit	\$55,000	Paid
Const. Permit	\$155,300	Doesn't include paid extension, if necessary
Site Lighting	\$25,000	Above and beyond \$75K DHS grant
ICM QC Contractor	\$30,000	Projected total
A&E Contracts	\$25,000	Projected total
LEED Architect	\$5,000	Some services rendered during Shell stage
LEED Commissioning	\$0	\$13K contract in place; Shell stage may not need any service
Misc	\$20,000	Includes Fire Head relocation
<i>Actual & Projected Other Cost</i>	<i>\$415,300</i>	
Total Actual & Projected	\$3,615,140	

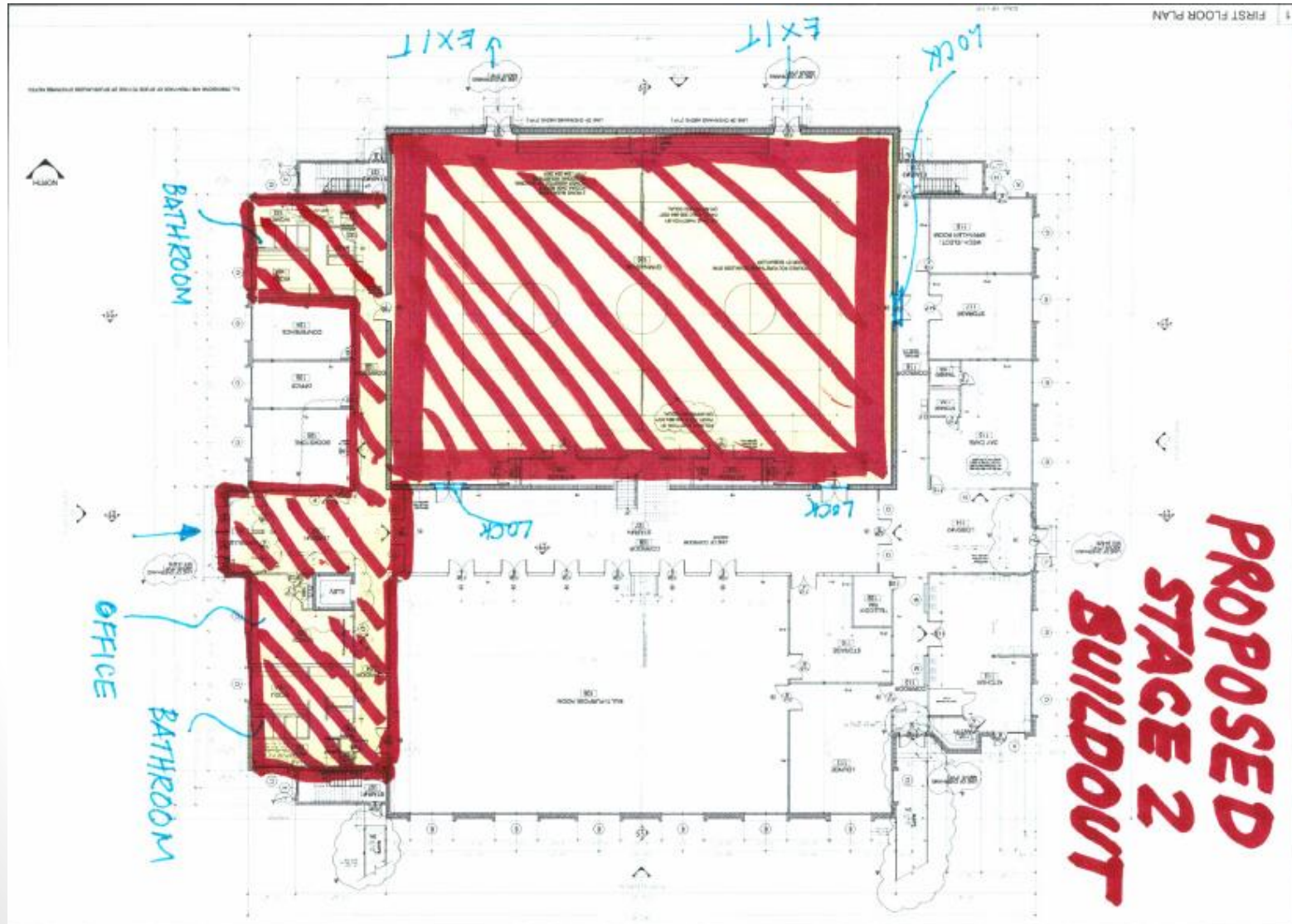
Non COR Items

- Electric Connection:
 - Conduit Work: BWE Construction & Engineering - \$69,768
 - Pepco equipment to be installed – Cost \$TBR
- Gas Connection:
 - Scheduled for July 2017
 - Washington Gas to perform work at no-charge (based on the last letter signed)
- Cable/Telephone:
 - Cable connection completed by COMCAST including for existing buildings
 - No cost to ICM
- Site lighting for the newly built parking lots
 - Received a grant for \$75K from DHS/FEMA
 - Work to be completed by August 2017
 - Several used lighting poles obtained at no cost from a construction site
- Surface course for the newly built parking lot
 - Will be tied with the construction schedule

Issues/Concerns & Finishing Stage Plan

- Design coordination issues and working with the design team
 - ICM project manager Abdulhai Sheikh (with support from ECC members) providing critical support and intervention to address the issues
- Keeping construction permit alive
 - Currently in its first 6 months extension; will be renewed for another 6 months before May 22
 - Tied to construction activity and associated inspections
- Finishing stage plan
 - Rolling wave plan: Finish interior space in sections with occupation and use
 - Advantage: Allows cash flow management
 - Disadvantage: May be costly and time consuming due to several work-performance contracts
 - Finish entire interior space: Arrange/guarantee funds for the complete work
 - Advantage: Cost and time savings
 - Disadvantage: Arrangement of required funds for the period of performance
 - First meeting to start discussing planning for finishing the interior space is being scheduled for May 20

Example Rolling Wave Plan – Finish Gym Space - Concept



Example Rolling Wave Plan – Finish Gym Space – Area Specs

- Gymnasium space, including:
 - Men and women bathrooms
 - Entrance and exits
 - Office space
- To finish these areas we will need the following:
 - Install 3 RTU (HVAC) units on the roof
 - Finish plumbing for the two first floor bathrooms, etc.
 - Install HVAC ducts
 - Install electrical cables and lighting
 - Install fire alarm system
 - Install sprinkler system
 - Painting and special flooring of gymnasium may not be necessary to start with
 - Drywall and paint in bathrooms will be necessary
 - Drywall in the hallway area may be necessary

Example Rolling Wave Plan – Finish Gym Space - Considerations

- A ball-park estimate for this example is \$1.50 Million
 - More detailed estimate will be required before any decision
- A meeting with the DPS personnel may also be necessary
- Will require some engineering and architectural work to define the scope since the original design was prepared for a complete building
- Services of an experienced architect who is familiar with the code requirements and possibly other engineering services may be required
 - Note that this is in addition to the existing A&E team for the project

Questions?

Fund Development Committee

- Key Achievements in Past 12 Months
 - Hiring of Part Time Fund Development Director
 - New Fund Development Office
 - Online Marketing & Donation Platform
 - New Collection Strategy
 - Clarified Vision and Scope of New Construction
- Key Initiatives for Next 12 Months
 - Increasing Participation and Professionalism of Committee
 - Implementation of New Fund Development Tactics
 - Instituting Qard Hasan Funding
 - Researching Professional Fundraising Options
- Key Challenges & Threats to the Process
 - Competing Causes and Organizations
 - Poor Communication
 - Pledge Collection

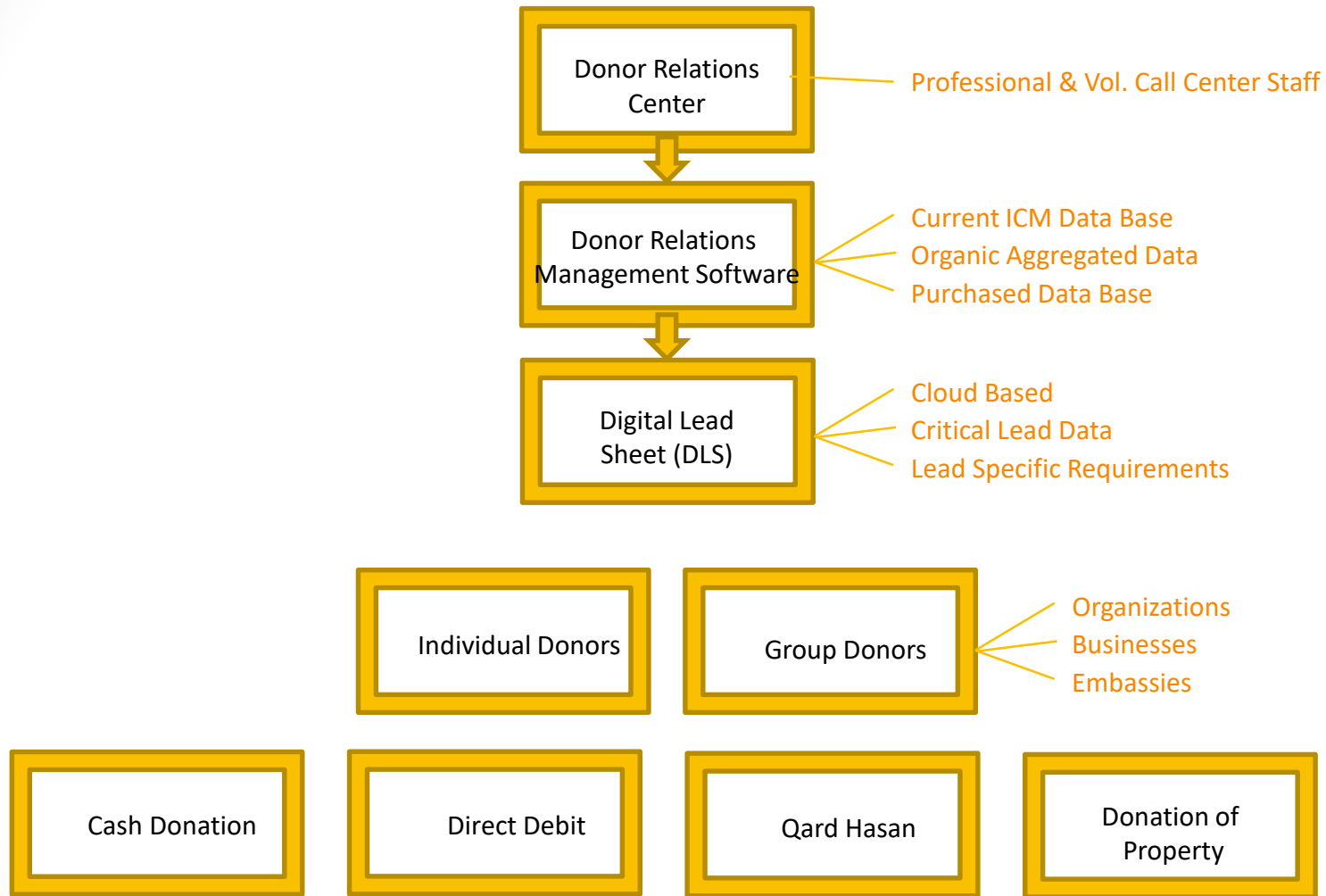
Fund Development Committee 2017 Worksheet

Fund Development Income Worksheet 2017												
								End of Ph. 1 Construction				
	January	February	March	April	May	June	July	A	S	C	N	Total
Projected MF Income	x	\$100,000.00	\$100,000.00	\$125,000.00	\$150,000.00	\$250,000.00	\$100,000.00	#	#	#	#	\$1,575,000.00
(Includes all donations and qard hasan)												
Actual Collected Funds	\$15,610.00	\$112,250.00	\$45,486.00	\$ 92,980.00	\$0.00	\$0.00	\$0.00	#	#	#	#	\$266,326.00
Actual Cost of Collections												
Salaries		\$4,167.00	\$4,167.00	\$2,083.50	\$0.00	\$0.00	\$0.00	#	#	#	#	\$10,417.50
Misc.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#	#	#	#	\$0.00
Net Cash Flow :	\$15,610.00	\$108,083.00	\$41,319.00	\$90,896.50	\$0.00	\$0.00	\$0.00	#	#	#	#	\$255,908.50
Phase 1 - Requirements	\$0.00	\$0.00	\$114,653.60	\$114,653.60	\$114,653.60	\$114,653.60	\$114,653.60					\$573,268.00
Difference ACF/RF	\$0.00	\$0.00	(\$73,334.60)	\$23,757.10	(\$114,653.60)	(\$114,653.60)	(\$114,653.60)	#	#	#	#	(\$393,538.30)
ACTUAL COLLECTIONS		\$ 22,250.00	\$ 20,486.00	\$ 42,980.00								
QARD & HASAN:		\$ 90,000.00	\$ 25,000.00	\$ 50,000.00								
TOTAL :		\$ 112,250.00	\$ 45,486.00	\$ 92,980.00	\$0.00	\$0.00	\$0.00					\$0.00

ISLAMIC CENTER OF MARYLAND
FUNDRAISING & OTHER REVENUE
ACTUAL COLLECTION OF FIVE YEARS

NAME	YEAR					TOTAL
	2012	2013	2014	2015	2016	
MASJID OPERATION:						
FUNDRAISING	\$ 94,742	\$ 69,735	\$ 97,770	\$ 109,623	\$ 94,632	\$ 466,502
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TOTAL	\$ 549,486	\$ 594,910	\$ 664,319	\$ 545,006	\$ 632,744	\$ 3,286,465
EXPENSES	\$ (29,796)	\$ (36,115)	\$ (45,607)	\$ (46,216)	\$ (83,925)	\$ (241,658)
NET REVENUE IMP	\$ 519,690	\$ 558,795	\$ 618,712	\$ 498,790	\$ 548,820	\$ 3,044,807

*** \$75,000.00 GRANT FROM HOMELAND SECURITY IS INCLUDED IN 2013 AS OTHER REVENUE. ***



Individual Donors

Group Donors

Digital Lead Sheet

ICM Ambassador

Volunteer Driver

Call & Collect
(C&C)

One on One
(Triple O)

Mini-Funder

Business &
Professional

Organizations

Road Warrior

\$10-\$1000 quick
collect call and collect
initiatives focused on
local donors.

\$500 - \$1,000,000
meeting based
collection initiative
targeting medium to
high net worth
individuals

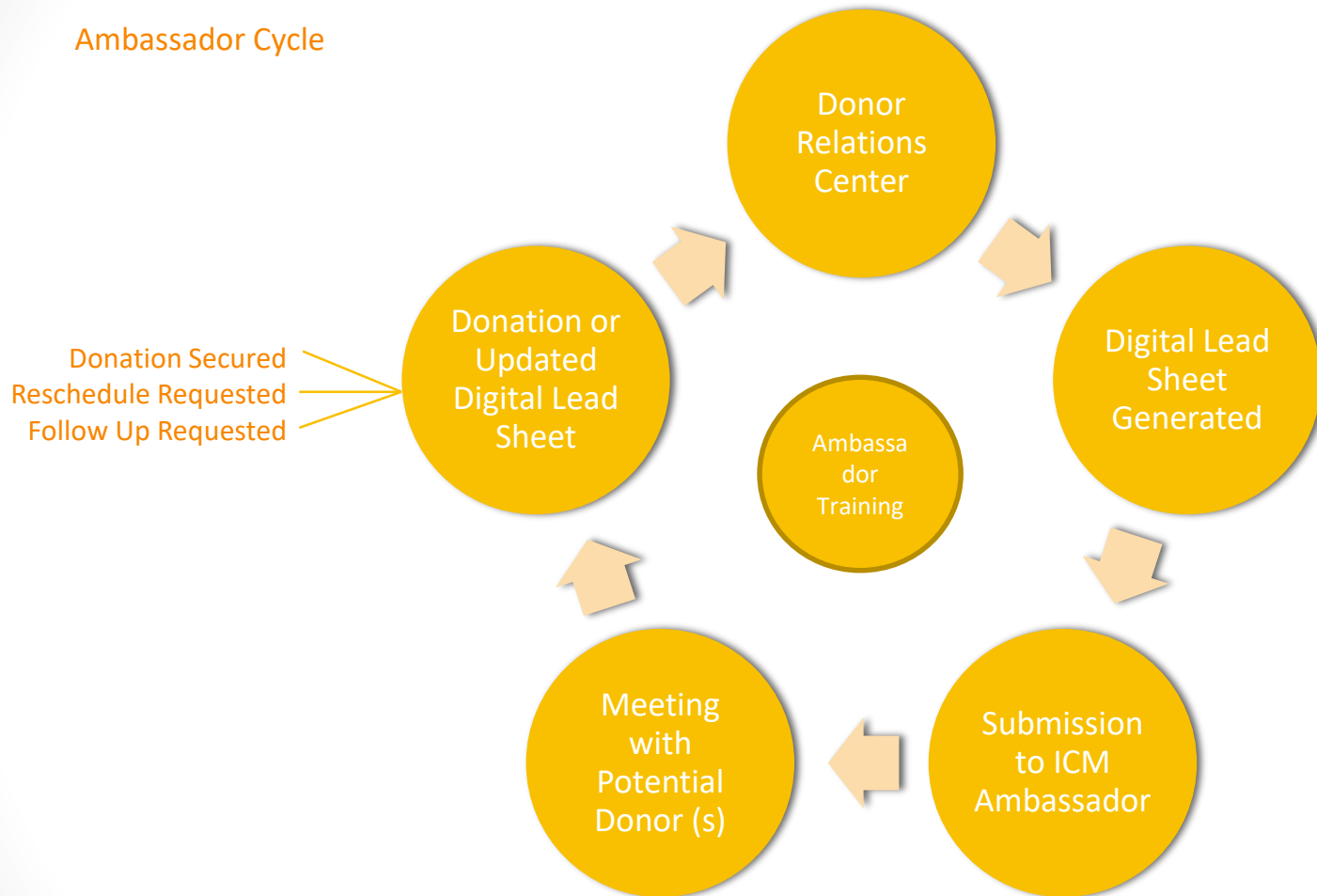
\$1000 - \$1,000,000
group event based
initiative based on
individual networks &
common
acquaintances.

\$500 - \$1,000,000
meeting based
collection initiative
targeting small to
medium sized
businesses &
professional
practices.

\$500 - \$1,000,000
meeting based
collection initiative
targeting Islamic & non
Islamic organizations &
government entities

\$500 - \$1,000,000
meeting based
collection initiative
targeting out of area
individual & group
donors.

Ambassador Cycle



New FD Office



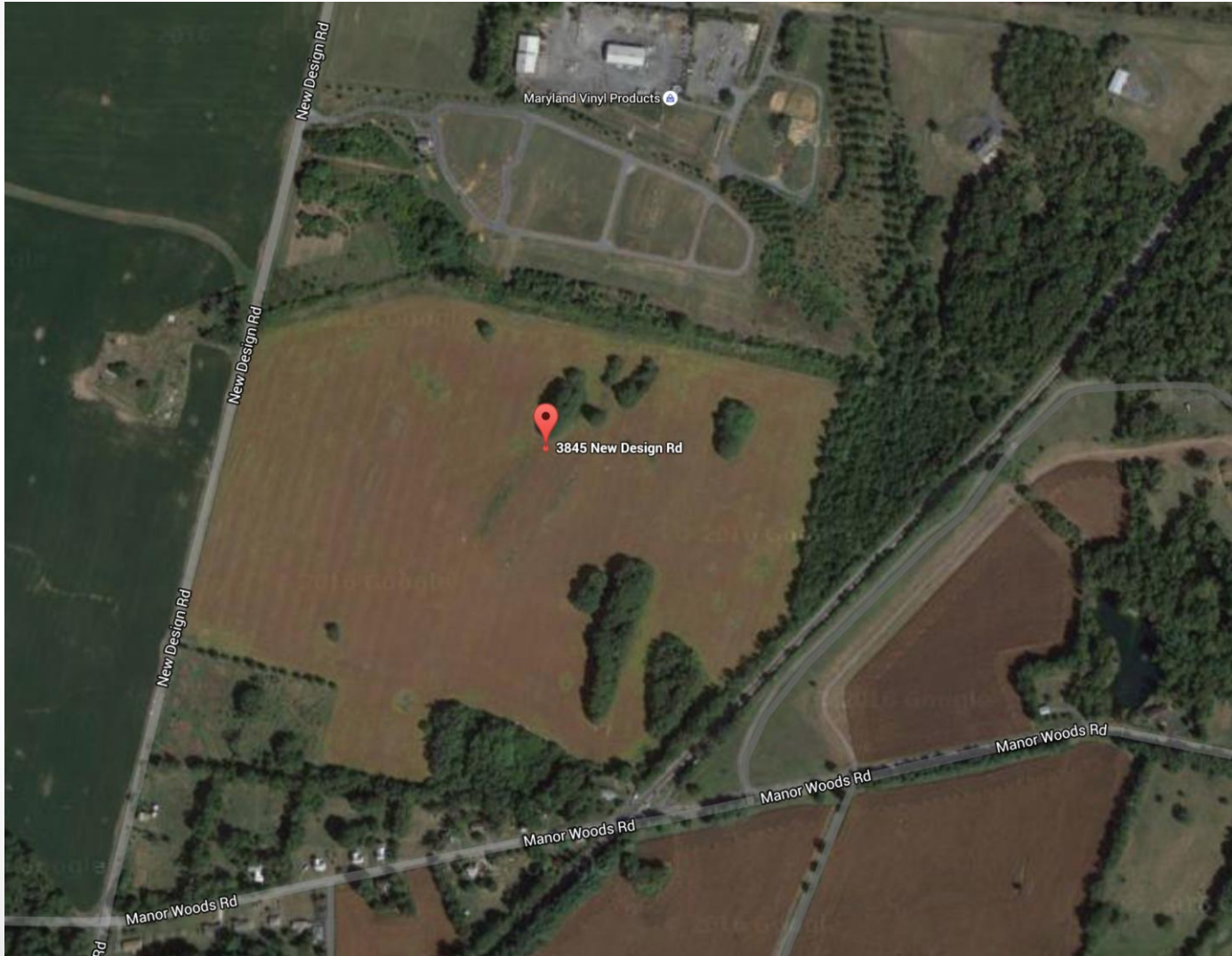
Islamic Waqf of Maryland



Waqf Status Update

- Chairman – (Represents ISF) Mohammad Sayed
 - Vice Chairman – (Represents ICM) Wael Elkoshairi
 - Treasurer – (Represents ICM) Sayed Naveed
 - Secretary – (Represents ISWMD) Zubair Fareedi
 - Mohammad Rafiq Chaudry – (Represents ISWMD) Non Voting
 - Abdullah Shamim – (Represents ICM) Non Voting
 - Waleed Beidas – (Represents ISF) Non Voting
-
- Administrator – Mohamed Aslam
-
- P & L Statement
 - Update Solar Panel Farm Proposal
 - Financial Audit of Waqf
 - Water and Electric Service Installation
 - New Pavilion
 - Family Plot Allocation Outcome
 - Cash Disbursement to Masajid

Waqf Property



New Pavilion at Al Firdaus



Committees & Programs

Youth Committee

- Key Work & Activities Conducted in Past 12 Months
 - Friday Night Youth Program
 - Inspire Me Summer Camp 2017
 - Recognition of ICM by the Girl Scouts of America
 - Sports Facility in 2017
- Key Initiatives for ICM Youth for Next 12 Months
 - Hiring of Part-Time Youth Director
 - Formation of MIST Team
 - Completion of Basketball Court and Playground
 - Youth Challenge Initiative
- Key Challenges & Threats to the Organization
 - Limited Space & Facilities at ICM
 - Lack of Trained Staff to Provide Services to Youth
 - Generational Gaps and unMosqued Youth

IT Committee 2016-17 Updates

- ICM Membership automation
- Internet Access Upgrade at Masjid
- Website / School Cloud upgrade investigation
- ICM Main Number Change
- Multiple Incoming Calls Support
- IT Security Tightening

Education Committee

Weekend School

- **Principal:** Mahmud Gani
Assistant Principal: (Administrative Services): Nurudeen Thomas
Assistant Principal: (Academics): Sayeem Kazi
Registrar: Mohammad Jaweed
Activities & Other Support: Niamathullah Abdul Azeez, Mohamed Reyah, Abdul Ahad Shaikh, Abdullah Afeefy
- **373 Students**
- More than 100 volunteers (Administrators, Teachers, and Assistants)
- 2 paid staff (teachers and facility staff)

Activities -

- Sunday sessions for Parents (Quran & Contemporary Issues)
- 3rd Annual Quran Competition held; very well attended and the competition was of high standard

Education Committee Cont'd

- **Activities (continued)**
 - “The Art of the Quran” exhibition field trip at the Smithsonian
 - Spring Picnic and Fall Sports Day
 - Participation in the essay competition organized by University Islamic Financial Bank in which one of our students won the 2nd prize in the national competition. This is our second win in a row.
 - 2017 graduation ceremonies scheduled for June 11
 - Expected attendance – 700-850 people (second largest ICM activity after Eid Salah)

Education Committee Cont'd

Improvements

- Improved student activities such as Quran competition, etc.
- Improved registration process; increased revenue to around \$100k
- Structure SSL hour process for student volunteers
- Standardized teacher processes, meetings, parent interaction, etc.
- Improved registration structure, process and automation

Challenges

- Teacher turnover, specially in the middle of the semester
- Continued and consistent commitment from volunteers and teachers - unplanned/unexpected absences
- Security during the school hours
- Facilities (outgrown it, need major upgrading)
- Community and parent involvement

Social Services Committee

- **Team:** Shahnaz Baten, Lubna Malik, Aizat Oladapo, Nadirah Rasheed, & Aimee Yacouba.
- **2016 Activities:**
 - ICM Ansar (in partner with Montgomery County Interfaith Refugee Resettlement Neighbors): 19 families
 - ICM Clothing Closet/Supplies: 72 families
 - ICM Job Bank: 84 cases, 20 employed
 - ICM Resume & Budgeting: 10 cases
 - ICM Smart Sack Program: Pack 160 Smart Snack packets monthly for the MCPS students in collaboration with MCPS/MANNA.
 - ICM Presentations:
 - Peaceful Families: Communication Workshop, Anger Management Strategies & Domestic Violence
 - Healthy Families: Mental Health First Aid & Depression Workshop
 - ICM Marital Service

Zakah Committee

- **Team:** Azzam AbdelKarim, Shahnaz Baten, Jamil Dasti, Mohamed Haggag, M. Sujjat Khan, & Maged Sharf
- **2016 Activities:**
 - ICM Zakah Distribution: 110 cases
 - ICM Food Bank: 420 families
 - ICM Ramadan Food Packets & Gift Cards: 214 families
 - ICM Monthly Family Sponsorship Program: 3 families
 - ICM Feed the Homeless: 100-200 people/month

Imam Search Committee

- **Team:** Nadeem Ahmad, Amin Ezzeddine, Ahsun Dasti, Jamil Dasti, Wael Elkoshairi, Abdullah Shamim & Maged Sharaf
- **Candidates:**
 - Dr. Dawood Abdul Rahman
 - Imam Suhaib Webb
 - A few additional candidates were interviewed

Masjid Programs Committee

- Board of Trustees Liaison : Ahsun Dasti
- Committee co-Chairs : Ayaz Siddiqui / Adileh Sharieff / Shala Shamim
- Scope: Facilitate worship and prayers, provide lectures and seminars, and host community social events.
- Ongoing Activities
 - Daily Prayers : Jamil Dasti
 - Seminars / Lectures : Adileh Sharieff, Shala Shamim
 - Monday Women's Halaqa : Umm Raef Haggag
 - Tuesday Women's Halaqa : Heidi Wahba
 - Wednesday Women's Halaqa : Azzat Elkafass
 - Friday Family Night : Wael Elkoshairi, Yahya Hassanein, Sumaiya Guilford, Fariha Khan
 - Juma Khateeb Coordinator : Ahsun Dasti
 - ICM Juma : Mohamed Aslam, Samer alQorom
 - Casey Center Juma : Jahangir Baig, Ibrahim Ndiaye
 - Johns Hopkins Juma : Sayed Naved, Sayeem Kazi, Abdullah Ahad
 - Rockville Hilton Juma : Elhadj Mbaye, Ibrahim Bakayoko
 - Bethesda BUCC Juma : Shakib Said, Shabbir Chowdhury
 - Wisconsin Place Juma : Nurudeen Thomas, Seybou Diallo
 - N.Potomac Programs : Sayed Naved, Sayeem Kazi, Ibrahim Shafi, Mahmud Gani, Abdullah Ahad
 - Clarksburg Programs: Sadia Khan, Niamathullah Abdul Azeez, Badrudeen Bacchus, Nurudeen Thomas, Fazila Abdul Jabbar
 - Ramadan Programs : Hasinah Abdul Ghani, Lubna alKorom, Hanadi AbdellMageed, Nargis Rehman, Shala Shamim, Mohammed Aslam, Samer alQorom
- Special Events
 - Self Defense Workshop
 - Calligraphy Workshop
 - Fiqh of Social Media Workshop
 - Public Speaking Workshop
- Partnerships
 - Al-Maghrib
 - Qalam Institute
 - Fawakih Institute
 - Al-Rahmah Seminary
 - MAS
 - Dar-us-Salaam
- Other Educational Programs
 - Monday Fawakih Institute Arabic Language Class
 - Saturday Fiqh Class with Azzam AbdelKarim
 - Hifzh/Tajweed Classes with Imam Jamil Dasti
 - Tafseer classes with Maulana Mateen

Outreach Committee

- Board of Trustees Liaison : Ahsun Dasti
- Committee co-Chairs : Sadiya Bilgrami & Adileh Sharieff
- Scope:
 - Develop relations with tangential organizations (schools, government, media, interfaith, etc.)
 - Provide / Train individuals to speak on behalf of Islam, Muslims, and ICM.
 - Create an inclusive environment for new muslims
 - Provide dawah resources for new muslims or those interested in the faith
- Activities
 - Created resource packages for new muslims and buddy system
 - Worked with whyIslam to provide dawah resources to prison inmates
 - Hosted visiting schools, youth groups, churches, synagogues, media, and govt. officials
 - Hosted workshops to educate community on civic engagement



2017 Election Update

- 3/13 : ICM membership renewal reminder to community (60 days prior to GBM)
- 4/13 : community deadline to renew membership (30 days prior to GBM)
- 4/14 : **Election Commissioner** is given a list of all eligible members
- 4/15 : 2nd notice sent to members regarding GBM with nomination instructions
- 5/07 : community deadline to submit nominations to **Election Commissioner**
- 5/08 : **Election Commissioner** confirms nominees and informs ICM secretary
- 5/09 : 3rd notice sent to members with candidate and absentee ballot info
- 5/11 : community deadline to send absentee ballots to **Election Commissioner** (3 days prior to GBM)
- 5/13 : annual GBM

2017 Election Process

- 7 member board of trustees with up to 2 consecutive 3 year terms voted on by general body.
- Trustees with 3 year term ending today:
 - Ahsun Dasti
 - Maged Sharaf
- 2017 Nominees for 3 year term on Board of Trustees:
 - Syed Ajmal Ali **[Elected]**
 - Nadeem Amin
 - Shala Shamim
 - Maged Sharaf **[Elected]**
 - Adileh Sharieff
- Vote for 2 BOT members
- Election Commissioner will tally votes and announce results
- Nominate 2018 Election Commissioner

Thank You For Attending.