



General Body Meeting

ISLAMIC CENTER OF MARYLAND

JUNE 6, 2015

Meeting Ground Rules

- This is the General Body meeting called, by the Board of Trustees (BOT), as required by the ICM By-laws in Part Four, Article 2.
- Mutual respect for all presenters and attendees is vital to the success of this meeting so a high level of mutual respect is required amongst all participants.
- Opportunity to provide feedback and/or ask questions will be provided after each section of the presentation.
- Feedback and/or questions should be relevant, concise and to the point.

Meeting Agenda

- Opening: Recitation from Quran
- Approval of General Body Meeting Agenda 2015
- Minutes of the 2014 GB Meeting
- ICM State of Affairs (Chairman's Report, Treasurer's Report, Committees, Programs)
- Master Plan Status
- Islamic Waqf of Maryland
- Elections
 - Election Committee report
 - Election of three trustees
 - Election of Election Committee Chair for 2016
- Q&A
- Closing Dua'

Meeting Minutes & Membership

- Minutes from May 2014 General Body Meeting
- Membership Status

	Apr-2008	May-2009	May-2010	May-2011	May-2012	May-2013	May-2014	May-2015
Total ICM Members	216	212	197	218	217	216	175	231
Family	95	94	80	98	101	96	77	101
Individual	26	19	11	14	14	17	13	20
Student		5	5	8	1	0	8	9
Voting Members	147	180	166	149	162	174	123	133
Family	67	80	75	68	76	78	58	60
Individual	13	15	11	6	9	11	7	8
Student		5	5	7	1	0	0	5
New Members	56	25	21	46	34	27	35	25
Family	23	11	7	19	15	11	11	8
Individual	10	3	7	8	4	5	5	5
Student							8	4

Chairman's & Treasurer's Report

ICM Board of Trustees & Executive

Chairman: Wael Elkoshairi

- Administration
- Youth
- Marketing & Communications

Vice-Chairman: Imtiaz Mohiuddin

- Education Programs
- Satellite Locations
- IT

Treasurer: M. Sujjat Khan

- Accounting, Payroll, Accounts, Taxes,
- Personnel records
- Zakah & Sadaqa programs

Secretary: Ahsun Dasti

- Records, Membership
- Outreach

Trustee: Iqbal Yousuf

- Fundraising, Grants
- By-laws and Arbitration

Trustee: M. Nadeem Ahmad

- Trustee in charge Construction
- Facilities
- Dawah

Trustee: Maged Sharaf

- Imam Search Effort
- Fundraising Support

Asst. Imam (Acting Imam): Jamil Dasti

EXECUTIVE*

**Positions for Exec Dir., Asst. Exec Dir. will be reassigned in the near future*

Exec Dir: Nurudeen Thomas (Acting)

- Responsible for execution and operation of all functions delegated by the Board of Trustees

Asst. Exec Dir: TBA

- Facilities, Security
- Execution support to all other functions

Financial Liaison: Abu Waheed Khan

- Direct Debit, Online Donations, Provides execution and operational support to the Treasurer.

Administrator: Mohammed Aslam

Asst. Administrator: Samer El Qorom

Executive Committee

Exec. Dir. heads the Exec. Committee, which is made up of all chairs and/or leads of various committees

Executive Summary

- Key Work & Activities Conducted in Past 12 Months
 - Improved Delegation of Duties
 - Completion of SWM and Site Improvements
 - Increased Participation & Community Building
 - Improved Social Services
- Key Initiatives and Resolutions that Support ICM Mission
 - Revitalization of ICM Committees
 - Completion of Phase One “Shell” Portion of New Construction
 - Selecting and Hiring a Full Time Imam
 - Selecting and Hiring a Part Time Youth Director
- Key Challenges & Threats to the Organization
 - Competing Local Islamic Centers & Organizations
 - Financial Requirements to Complete Future Construction
 - Optimization of All Resources and Partners

ICM Financials - Accounts

	Operating	kat-ul-Ma	Sadaqa	Master Plan	Petty Cash	Food Bank	Totals	
Suntrust Bank								
12/31/14				\$400,000			\$400,000	
4/30/15				\$400,000			\$400,000	
M&T Bank								
12/31/09	\$22,935	\$52,770	\$18,014	\$920,130	\$1,000		\$1,014,849	
12/31/10	\$46,806	\$80,981	\$4,324	\$1,294,413			\$1,426,524	
12/31/11	\$67,056	\$75,313	\$7,415	\$1,731,885	\$1,000	\$3,209	\$1,885,878	
12/31/12	\$129,957	\$88,132	\$6,514	\$1,612,133	\$1,000	\$3,209	\$1,840,945	
12/31/13	\$127,001	\$10,475	\$10,920	\$1,010,629	\$1,000	\$3,209	\$1,163,234	\$1,163,234
12/31/14	\$50,117	\$15,342	\$3,641	\$1,184,770	\$1,000	\$0	\$1,254,870	\$1,654,870
4/30/15	\$28,359	\$10,325	\$590	\$1,304,107	\$1,000	\$150	\$1,344,531	\$1,744,531

ICM Financials - Operation

		2012		2013		2014		2015	
		Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Masjid									
	Donations-Direct	\$57,900	\$59,482	\$57,600	\$56,272	\$54,412	\$52,357	\$54,412	\$17,005
	Donations-Other	\$192,536	\$232,103	\$260,579	\$211,094	\$233,864	\$216,009	\$251,738	\$25,903
	Membership	\$7,900	\$6,600	\$13,750	\$14,425	\$16,375	\$10,640	\$11,250	\$7,960
	Total Donations	\$258,336	\$298,185	\$331,929	\$281,791	\$304,651	\$279,006	\$317,400	\$50,868
	Expenses	\$316,727	\$266,973	\$291,659	\$267,886	\$380,356	\$283,294	\$318,450	\$81,971
	Variance	(\$58,391)	\$31,212	\$40,270	\$13,905	(\$75,705)	(\$4,288)	(\$1,050)	(\$31,103)
Education Programs									
	Revenue-Weedend School	\$72,500	\$86,194	\$85,000	\$80,651	\$100,000	\$94,064	\$100,000	\$48,942
	Revenue-Part-Time Hifzh/Quran/Other	\$0	\$770	\$0	\$1,690	\$0	\$0	\$0	\$0
	Total Revenues	\$72,500	\$86,964	\$85,000	\$82,341	\$100,000	\$94,064	\$100,000	\$48,942
	Expenses	\$50,549	\$39,964	\$84,229	\$74,308	\$83,355	\$51,405	\$83,965	\$15,946
	Variance	\$21,951	\$47,000	\$771	\$8,033	\$16,645	\$42,659	\$16,035	\$32,996
Youth Programs									
	Revenue	\$1,500	\$1,069	\$1,500	\$295	\$0	\$17,100	\$0	\$0
	Expenses	\$15,480	\$3,251	\$11,580	\$4,250	\$23,500	\$30,730	\$32,000	\$347
	Variance	(\$13,980)	(\$2,182)		(\$3,955)	(\$23,500)	(\$13,630)	(\$32,000)	(\$347)
	Total Donations	\$332,336	\$386,218	\$418,429	\$364,427	\$404,651	\$390,170	\$417,400	\$99,810
	Total Expenses	\$382,756	\$310,188	\$387,468	\$346,444	\$487,211	\$365,429	\$434,415	\$98,264
	Total Variance	(\$50,420)	\$76,030	\$30,961	\$17,983	(\$82,560)	\$24,741	(\$17,015)	\$1,546

ICM Financials – Master Plan

	2012		2013		2014		2015	
	Planned	Actual	Planned	Actual	Planned Yr. E	Actual	Planned Yr	Actual As of Apr 30
Master Plan								
Donations-Direct Debit	\$100,500	\$94,726	\$106,800	\$95,228	\$108,000	\$96,197	\$100,296	\$33,933
Sadaqa	\$70,700	\$62,698	\$88,100	\$68,550	\$90,020	\$95,929	\$90,020	\$15,769
Burial Sites	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations-Other	\$506,800	\$391,942	\$507,600	\$430,573	\$1,112,619	\$472,196	\$799,500	\$78,487
Total Revenues	\$678,000	\$549,366	\$702,500	\$594,351	\$1,310,639	\$664,322	\$989,816	\$149,074
<i>Expenses*</i>	\$95,040	\$66,178	\$79,035	\$45,535	\$100,530	\$55,177	\$147,230	\$19,948
Variance	\$582,960	\$483,188	\$623,465	\$548,816	\$1,210,109	\$609,145	\$842,586	\$129,126
Total Donations/Revenues	\$678,000	\$549,366	\$702,500	\$594,351	\$1,310,639	\$664,322	\$989,816	\$128,189
Total Expenses	\$95,040	\$66,178	\$79,035	\$45,535	\$100,530	\$55,177	\$147,230	\$19,948
Total Variance	\$582,960	\$483,188	\$623,465	\$548,816	\$1,210,109	\$609,145	\$842,586	\$108,241

ICM Financials – Zakat

	2012		2013		2014		2015	
	Planned	Actual	Planned	Actual	Planned Yr. E	Actual	Planned Yr	Actual As of Apr 30
Master Plan								
Donations-Direct Debit	\$100,500	\$94,726	\$106,800	\$95,228	\$108,000	\$96,197	\$100,296	\$33,933
Sadaqa	\$70,700	\$62,698	\$88,100	\$68,550	\$90,020	\$95,929	\$90,020	\$15,769
Burial Sites	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations-Other	\$506,800	\$391,942	\$507,600	\$430,573	\$1,112,619	\$472,196	\$799,500	\$78,487
Total Revenues	\$678,000	\$549,366	\$702,500	\$594,351	\$1,310,639	\$664,322	\$989,816	\$149,074
<i>Expenses*</i>	\$95,040	\$66,178	\$79,035	\$45,535	\$100,530	\$55,177	\$147,230	\$19,948
Variance	\$582,960	\$483,188	\$623,465	\$548,816	\$1,210,109	\$609,145	\$842,586	\$129,126
Total Donations/Revenues	\$678,000	\$549,366	\$702,500	\$594,351	\$1,310,639	\$664,322	\$989,816	\$128,189
Total Expenses	\$95,040	\$66,178	\$79,035	\$45,535	\$100,530	\$55,177	\$147,230	\$19,948
Total Variance	\$582,960	\$483,188	\$623,465	\$548,816	\$1,210,109	\$609,145	\$842,586	\$108,241

ICM Financials – Paid Staff

- Currently, ICM has five paid staff (excluding a small number of Sunday School teachers):
 - Jamil Dasti: Assistant Imam (Acting Imam) – Part Time
 - Mohammed Aslam: Administrator
 - Samer El Qorom: Assistant Administrator
 - Shahnaz Baten: Zakah Case Worker (80 hrs/month)
 - Maksudul Haque: IT Help – Part Time
- Total compensation = approx. \$127.6K
 - Compensation is proportionally allocated to various areas of responsibilities (Operations, Zakah, Master plan, Sunday School)
 - Note that the only salary charges to Zakah funds are for the case worker

Committees & Programs

Executive Committee

- Key Achievements in Past 12 Months
- Key Initiatives for Next 12 Months
- Key Challenges for Next 12 Months

Education Committee

- Board of Trustees Liaison : Imtiaz Mohiuddin
- Committee Chair : TBD
- Weekend School
 - (Principal: Mannan Dasti, Vice Principal: Mahmud Gani, Registrar: Sayeem Kazi, Facilities & SSL: Nurudeen Thomas, PTA and Activities: Nimathullah Abdul Aziz)
 - 400 Students (approximate decrease of 5% over last year)
 - About 100 Administrators, Teachers, Assistants and Volunteers
 - 3 paid staff (teachers and facilities)
- Activities -
 - Sunday sessions for Parents (Quran & Contemporary Issues)
 - Spring Picnic and Fall Sports Day
 - Field trip to Smithsonian's documentary "Jerusalem".
 - Teacher Training

Education Committee Con'd

- Activities (continued)
 - 1st Annual Quran Competition held; very well attended and the competition was of high standard
 - Field trip and round-table discussion for 6th and 7th Girls to the White House and Executive Building
 - 2015 graduation scheduled for 6/7/15
 - Expected attendance – 700-850 people (second largest ICM activity after Eid Salah)
- Improvements
 - Improved student activities such as Quran competition, etc.
 - Updated Book assignments, curriculum and lesson plan
 - Increased fee structure – between 4%-8% resulting in Increased revenue to \$100k+

Education Committee Con'd

- Improvements (Continued)
 - Structure SSL hour process for Assistants and Volunteers
 - Standardized teacher processes, meetings, parent interaction, etc.
 - Improved registration structure, process and automation
- Challenges
 - Facilities (outgrown it, need major updating)
 - Quality teachers and volunteers (not bad but can be better)
 - Increased community and parent involvement
 - Increased awareness/importance about Institution
 - New Principal in place for next year

Social Services Committee

- As reported in 2013, a professional case worker Sr. Shahnaz is onboard, working 80 hrs/month taking care of all zakah and social services programs (ie Food Bank, Job Bank, Monthly Family Sponsorship Program, Budgeting & Resume workshops, Clothing Closet, Sisters Visiting Group, Ramadhan & Eid projects, Feed The Homeless, community service projects – Hunger Van, Smart Sacks)
- Counseling and support from Imam Jamil continues, so does ICM's support to various organizations and shelters
- **Milestones from January 2014 - present:**
 - Streamlined the ZSS Application process including personal interviews and documentation
 - Established the ICM Food Bank to provide perishable and non-perishable items.
 - Building a network with area masjid, local charities, Department of Health and Human services in pooling resources (i.e. MCC, Islamic American Zakah Foundation, Dar Al Hijra, ADAMS, PGMA, DHH, etc).
 - Building a Job Bank network by harnessing community resources.
 - Increasing community participation in services provided.
 - Resume & Budgeting workshops
 - Monthly Family Sponsorship Program
 - Visiting Committee (biweekly visits to community members)
 - Weekly Meals program (for those that are ill, elderly, in need of cooked food, etc.)
 - Community Services: Monthly Hunger Van, Monthly Feed the Homeless, Biweekly Smart Sack program for MCPS
 - Ramadhan Programs: Ramadhan Eid Boutique, Zakatul Fitr food packets, Eid gifts
- **Goal for the next 3 - 6 months:**
 - Anchoring services (first 7 items under Milestones above)
 - Building a network of informative workshops to include :
 - Resume building
 - Interview Skills development
 - Budgeting
 - Exploring Training Workshops/classes for skills development
 - Exploring a network for multifaceted counseling services
 - Ramadhan Programs:
 - Ramadhan Food Packets
 - Clothing Boutique
 - Eid Gifts
- **The Social Service Shurah:**
- Amirah: Sis Lubna Malik (3 month term, rotating terms)
- Members: Sis Aizat Oladapo, Sis Aimee Yacouba, Sis Nadirah Rasheed, Br. Jamil Sowe, Br. Imtiaz Uddin,
- 2014: Jan - Dec 60K
- 2015: Jan - May 68K

Imam Search Committee

- Key Work & Activities Conducted in Past 12 Months
 - Reorganization of Committee
 - Several Interviews of Prospective Imams
- Key Initiatives for the Next 12 Months
 - Increasing Networking & Advertising to find Qualified Candidates
 - Hire a Qualified Full Time Imam
- Key Challenges & Threats to Finding an Imam
 - Limited Qualified Candidates
 - Competition from Other Centers
 - Historical Inability to Find an Imam for ICM

Masjid Programs Committee

- Board of Trustees Liaison : Ahsun Dasti
- Committee Chair : Hassan Dasti
- Scope: Facilitate worship and prayers, provide lectures and seminars, and host community social events.
- Ongoing Activities
 - Daily Prayers : Jamil Dasti
 - Seminars / Lectures : Umm Bakhtiar, Shala Shamim
 - Monday Women's Halaqa : Umm Raef Haggag
 - Tuesday Women's Halaqa : Heidi Wahba
 - Wednesday Women's Halaqa : Azzat Elkafass
 - Friday Family Night : Wael Elkoshairi, Marwan Oweis, Fariha Khan
 - Juma Khateeb Coordinator : Ahsun Dasti
 - ICM Juma : Mohamed Aslam
 - Casey Center Juma : Jahangir Baig, Ibrahim Ndiaye
 - Johns Hopkins Juma : Sayed Naved
 - Rockville Hilton Juma : Elhadj Mbaye, Ibrahim Bakayoko
 - Bethesda BUCC Juma : Shakib Said, Shabbir Chowdhury
 - Wisconsin Place Juma : Nurudeen Thomas
 - N.Potomac Programs : Sayed Naved, Sayeem Kazi, Ibrahim Shafi, Mahmud Gani
 - Ramadan Programs : Fazludeen Fakhrudeen, Tanweer Abbasi, Noman Habib, Fatima Dasti, Hasinah Abdul Ghani, Hanadi AbdellMageed, Shala Shamim

Masjid Programs Committee Con't...

- Board of Trustees Liaison : Ahsun Dasti
- Committee Chair : Hassan Dasti
- Scope: Facilitate worship and prayers, provide lectures and seminars, and host community social events.
- Recent Activities
 - Khateeb Workshop
 - Wills & Estate Planning Workshop
 - Zakaat Workshop
 - Prophetic Healing Workshop
 - Ramadan Preparation Workshop
- Upcoming Activities
 - Eid / Eid Festival
 - Hajj Workshop
 - Hujjaj Welcome Back Reception

Outreach Committee

- Board of Trustees Liaison : Ahsun Dasti
- Committee Chair : Sadiya Bilgrami
- Scope:
 - Develop relations with tangential organizations (schools, government, media, interfaith, etc.)
 - Provide / Train individuals to speak on behalf of Islam, Muslims, and ICM.
 - Create an inclusive environment for new muslims
 - Provide dawah resources for new muslims or those interested in the faith
- Recent Activities
 - Created resource packages for new muslims
 - Fundamentals of Islam Course
 - Hosted visiting church groups
- Future Activities
 - Hosting interfaith Iftaar
 - Providing dawah resources to prison inmates
 - Public speaking training
 - Creating a catalogue of speakers

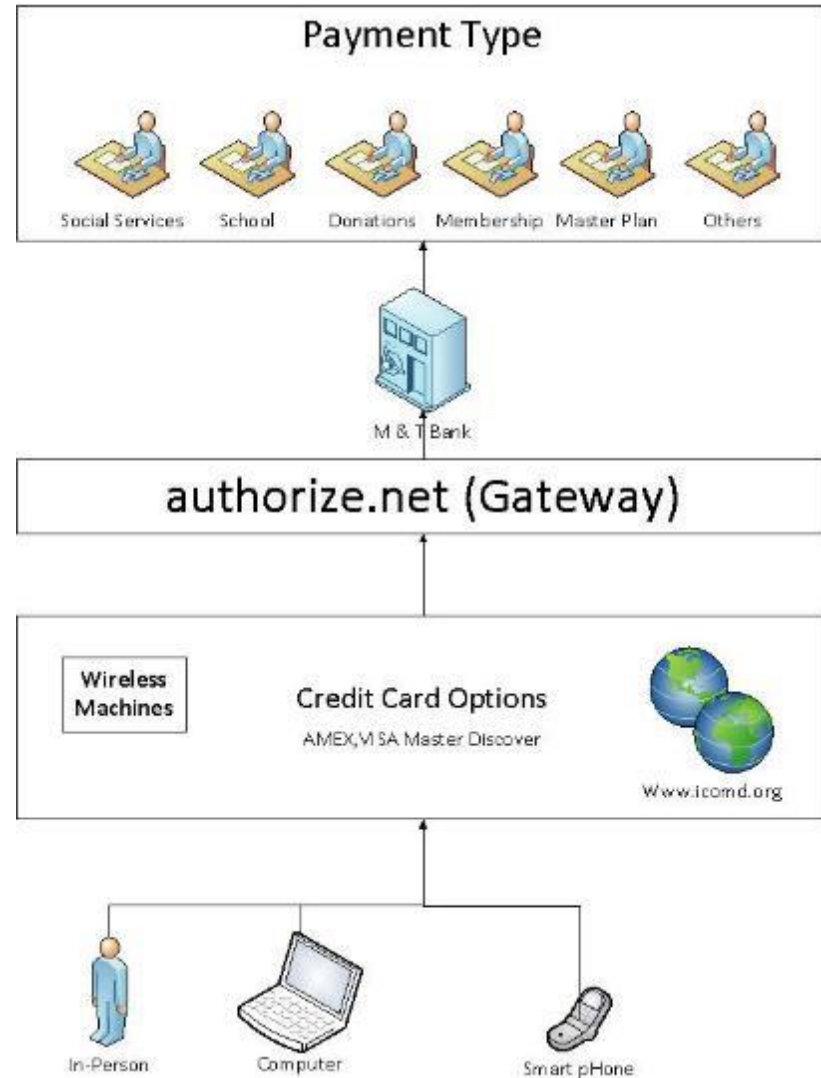
Information Technology Committee

- Payment Option Upgrade
- Mobile Website support
- Hardware upgrade at ICM School and other machines
- Newsletter Switch to <http://mailchimp.com/>
- Office Switch Upgrade School Documents Centralized
- Website Server upgraded
- ICM Calendar development (partial)
- Many attempts to upgrade Internet access bandwidth at ICM

Information Technology Committee Con't

ICM Credit Card Payment
Switched to
Authirze.net
(from Costco-elavon)

Options
Enhanced



Information Technology 2015 Plan

- Develop Organization wide IT Policy
- Website backend Upgrade Plan
- Membership Database consolidation
- Contact Information Consolidation
- ICM Calendar development (partial)
- Upgrade Camera System
- Sound System Upgrade
- Complete ICM Calendar development
- Phone System Upgrade
- Continue attempts to upgrade Internet access bandwidth at ICM

Youth Committee

- Key Work & Activities Conducted in Past 12 Months
 - Friday Night Youth Program
 - Inspire Me Summer Camp 2015
 - Recognition of ICM by the Girl Scouts of America
 - Events & Screenings to Benefit Youth
 - Cooperation with other Youth Initiatives (ILIA)
- Key Initiatives for ICM Youth for Next 12 Months
 - Hiring of Part-Time Youth Director
 - Formation of MIST Team
 - Completion of Basketball Court and Playground
 - Youth Challenge Initiative
- Key Challenges & Threats to the Organization
 - Limited Space & Facilities at ICM
 - Poor Reputation Among Area Youth
 - Lack of Trained Staff to Provide Services to Youth
 - Generational Gaps and un-Mosqued Youth

Fund Development Committee

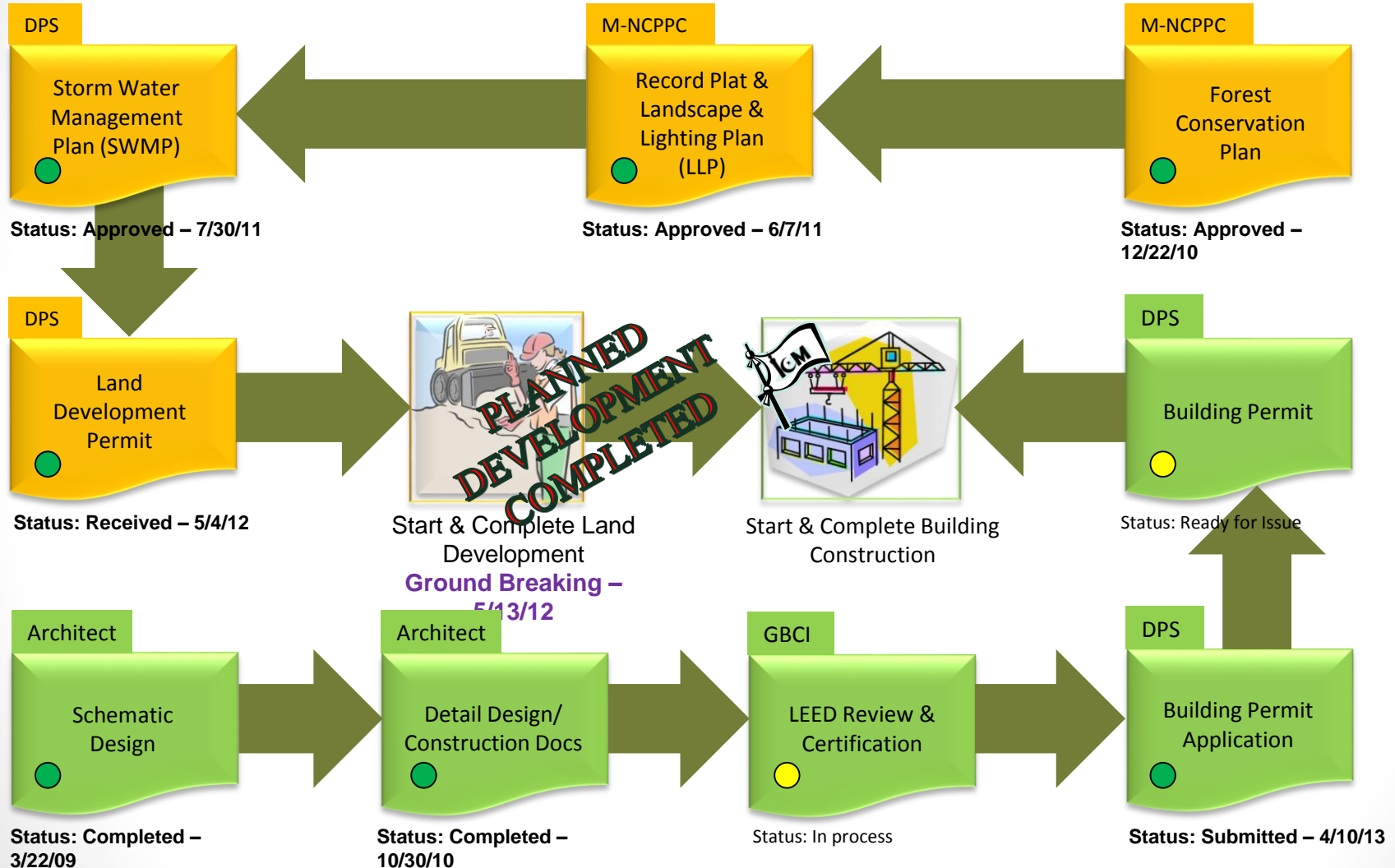
- Key Achievements in Past 12 Months
 - Collection of \$664,322.00 (Incr. of \$70,000)
- Key Initiatives for Next 12 Months
 - Increasing Participation and Professionalism of Committee
 - Implementation of new Fund Development Tactics
 - Instituting Qard Hassan Fund
 - Researching Professional Fundraising Options
- Key Challenges & Threats to the Process
 - Competing Causes and Organizations
 - Clarity of Vision
 - Poor Communication
 - Total Cost of Construction & Increasing Cost of Operations

ICM Master Plan

Engineering Construction Committee

- Since its reconstitution in February of 2014, ECC's core membership includes the following individuals:
 - Abdulhai Shaikh
 - Birame Kandji
 - Abdullah Dasti
 - Waqar Jawaid
 - Saleem Akhtar
 - Khurshid Bilgrami
 - Nadeem Ahmad (Trustee in charge MP implementation, project coordinator)

Progress Flow and Status



Status – SWM & Site Development

- SWM implementation and site development work as planned completed:
 - SWM as-built plans have been approved; Bond has been released
 - WSSC as-built plans have been approved, permit finalized and released for service
- Total cost for SWM & site development base contract of record (with Highway & Safety Services) was for \$1,414,866 with actual cost of \$1,429,858 not including the base tax-exempt credit of \$25,144.
- Other major items completed:
 - Security fence on the East and parts of North and South sides at \$104,857 (\$75,000 covered through the DHS grant)
 - Back area clearing/grading/seeding at \$98,500
 - Installation of an up to 25 feet landscape buffer between ICM and the residential neighbors on the East and South sides at \$62,878
- Some additional work completed and cost incurred leading up to the project closure include the following work items:
 - Rip-rap fixing at the pond out-let
 - Grading/seeding for Jamil Khan's backyard
 - Shed installation
 - Engineering & DPS fees for as-built submission and approval
- No additional cost incurred on widening of the 124 Entry/Exit

May Allah (SWT) blesses all those who worked to make this part successful

Status - Pending Site Development Items

- Surface course for the newly built parking lot
 - Will be tied with the construction schedule; may only apply slurry seal coat later this year
- Site lighting for the newly built parking lots
 - Have submitted a grant (for \$75K) to DHS/FEMA to help cover the cost; will hear back in September
- For the new construction:
 - Work in progress for gas connection/new line
 - Work in progress for Pepco connection/new line
 - WSSC service connection completed; extend & connect
 - Work in progress for cable/phone lines

Phase 1 Building - Construction Planning

- Major tasks undertaken since the reconstitution of ECC in February 2014 include the following:
 - Obtained independent professional engineer's estimate
 - Defined and documented construction approaches
 - Performed constructability review
 - Held exploratory meetings with contractors and CM companies
 - Explored construction management and contract options
 - Developed detailed specifications
 - Developed a road map

Phase 1 Building: Construction Approach

- On 9/6/14, ECC presented possible construction approaches
- Main driver for construction approaches is cash flow:
 - Phased built-out without changing the scope
 - Build U-Shape building without the gym
 - Build U-Shape building without the gym and classrooms (2nd floor)
 - Build a complete shell structure
 - Revisit requirements and adjust scope adjustment
 - Same Phase 1 bldg with size-adjusted gym & multi-purpose hall
 - Break Phase 1 bldg into two separate single story buildings:
 - Build 1st floor layout (Gym/MP Hall) now
 - Build 2nd floor layout (school) later in a different location
- After an involved discussion and review of technical, schedule, & value aspects, BOT approved the shell approach as Stage-1

Phase 1 Building: Exploratory Meetings

- ECC has held exploratory meetings with prospective and interested parties
 - Purpose was to explore options as well as to refine cost, schedule, & scope based on initial proposals, discussions, & discovery
- All together six presentations/discussions have been held
 - One builder
 - Three CM/GCs
 - Two CMs
- Two CM/GCs have provided initial proposals at no obligation to ICM (currently under review by the ECC)
- Based on analysis & recommendation from the ECC, BOT has approved a CM company for pre-construction services leading up to contract award:
 - Prepare RFP package
 - Prepare prospective contractor list (5-7)
 - Solicit proposals
 - Prepare recommendations for review and approval by BOT
 - Review contract for technical and legal contents
 - Help ICM negotiate and settle the contract

Phase 1 Building: Contract Options

- Contract Options
 - Lump Sum
 - Cost plus fixed fee
 - Guaranteed Maximum Price (GMP)
- Goal is to get insight into subs estimates, if possible
- There will be a separate contract with A&E team for construction administration – typically 20% of the design fee
 - Design issues/changes
 - RFI & technical/material approvals
 - Architectural oversight

Master Plan Road Map

ICM MASTER PLAN IMPLEMENTATION ROAD MAP

Storm Water Management (SWM) Implementation & Site Development

Applies to All Construction Phases

SWM Completed 100% ; Site Development Completed to 70% with the Rest to be Completed by Phase 2

Phase 1 Building

Islamic School, Youth & Community Center

- Approved under ICM Master Plan footprint
- 48,000 sq-ft multi-purpose building; est. cost \$8M
- Class rooms, day care, multi-purpose hall, gymnasium, instructional & meeting rooms, commercial kitchen, lounge, etc.
- Building provides large enough space to hold Ramadan and Eid prayers (up to 1200 people) & other religious & social gathering & activities
- Goal is to establish a full-time school up to grade 5

- All major plans have been approved by the County
- Construction planning is in full swing
- Contract documents to be ready by summer
- Goal is to break ground within 2015
- Construction is planned in "Stages"
- Stage-1: "Shell" - complete structure without interior finishing & equipment; est. cost \$3.5M
- Stage-2 & Onward: Stepwise finishing of interior spaces & installation of equipment; est. cost \$4.5M

- Have \$1.64M; Need \$2M to finish Stage-1 "Shell"
- Stage-2 & Onward to move forward as we raise funds
- Phase 1 building to be completed by 2018, insha Allah

2015 to 2018

Phase 2 Building

New Masjid & Related Facilities

- Approved under ICM Master Plan footprint
- Planned circular masjid facing RTE-124
- Capacity for up to 1000 worshipers
- Phase 2 construction will require demolishing all existing buildings
- Implementing Master Plan in phases allows adding Phase 1 building without demolishing any of the existing buildings
- Having Phase 1 building available at that time will give us enough space to continue our operations without interruption

2019 to 2020

Phase 3 Building

Full-time School Up To Grade 12

- Future plan
- Not part of the approved ICM Master Plan footprint
- School to be built behind the Phase 1 building
- Planned building includes a two/three story building expanding full time school operation up to grade 12
- Separate sections for boys and girls
- Fully equipped for high school level operation
- Will require detailed planning and approvals

To be Planned

ICM MASTER PLAN IMPLEMENTATION

(Shows Approximate Locations of the Buildings in Phases 1, 2, & 3)



*Note that in Phase 2, all existing buildings will be demolished and transformed into new masjid & related facilities including more parking, walkways, and access areas.

Islamic Waqf of Maryland



Islamic Waqf of Maryland

- Chairman – Mohammad Sayed
- Vice Chairman – Wael Elkoshairi
- Treasurer – Sayed Naveed
- Secretary – TBD
- Administrator – Mohamed Aslam

- Actual Burials
 - 2014 – 55 Burials
 - 2015 – 18 Burials
 - 267 Total Burials to Date
- Land Rental
 - Increase from \$5409 to \$7000 per year (\$583 per Month)
- Future Plans
 - Construction (Pavilion, Office)
- Family Plot Allocation Proposal
 - Brief of Current Situation and New Strategy
 - Proposal Link at www.youtube.com/watch?v=1cEolpTeb7M

2015 Election Update

- May 7th: Deadline to renew membership.
- May 8th: Secretary to send out formal notice of Annual meeting w/ nomination form info.
- Secretary to inform Election Commissioner of all eligible members (voters and nominees)
- May 19th: Deadline for Election Commissioner to receive nominations
- May 21st: Election Commissioner confirms candidates nominated and informs secretary
- May 23rd: Secretary sends out 2nd formal notice of Annual meeting w/ candidate info and absentee ballot info
- June 3rd: Deadline for Election Commissioner to receive absentee ballots
- June 6th: Annual General Body Meeting held.

2015 Election Process

- Step – 1 Quorum reached ?
- Step – 2 Define election process
- Step – 3 Nominee introduction (remove candidates)
- Step – 5 Conduct Election
 - Show the Member-ID card and Collect the Ballot
 - Elect 3 BOT members
 - Drop the ballot card into the box.
- Step – 6 Vote Counting
- Step – 7 Declare results
- Step – 8 2016 Election Commissioner

2015 Election Update

- BOT Members Retiring:
 - Imtiaz Mohiuddin
 - Iqbal Yousuf
 - Mohd Sujjat Khan
- Final Nominations
 - Imtiaz Mohiuddin
 - Mohd Sujjat Khan
 - Sayed Naved
 - Syed Husain
- A member Turned down Nomination
- 2 Members nominations were dropped(were not eligible)

Thank You For Attending.