



GENERAL BODY MEETING

ISLAMIC CENTER OF MARYLAND (ICM)

June 1, 2013



MEETING GROUND RULES

- ◆ This is the General Body meeting called by the Board of Trustees (BOT) as required by the ICM By-laws.
- ◆ Attendees need to agree to listen to the BOT member speaking.
- ◆ Opportunity to provide feedback or ask questions will be provided at the end of an item or as allowed by the moderator.
- ◆ Please wait till you are recognized.
- ◆ Avoid interrupting a speaker.
- ◆ Feedback should be related to the topic under discussion and concise.
- ◆ Avoid repeating a question that has been asked earlier.
- ◆ Please avoid replying to each other – engage the moderator.



AGENDA

- ◆ Opening: Recitation from Quran
- ◆ Approval of Agenda
- ◆ Minutes of the 2012 GB Meeting
- ◆ ICM State of Affairs (Chairman's Report, Secretary's Report, Treasurer's Report, Committees, Programs)
- ◆ Master Plan Status
- ◆ Islamic Waqf of Maryland
- ◆ Q & A
- ◆ Elections
 - Election Committee report
 - Election of two trustees
 - Election of Election Committee Chair for 2014
- ◆ Upcoming Events
- ◆ Closing Dua'



ICM Board of Trustees & Executive

Chairman: Taher Elkoshairi

- Administration
- Communications
- Masjid Programs

Vice-Chairman: Abdullah N. Shamim

- Social Services to include Zakah, Sadaqa, and Counseling programs
- Dawah & Outreach Program
- Member Board of Islamic Waqf of MD

Treasurer: M. Sujjat Khan

- Accounting, Payroll, Accounts, Taxes,
- Personnel records

Secretary: Imtiaz Mohiuddin

- Records, Membership
- Education Programs
- Satellite Locations

Trustee: Iqbal Yousuf

- Fundraising, Grants
- Youth Programs
- By-laws and Arbitration

Trustee: Sayed M. Naved

- IT
- Outreach, Marketing
- Trustee in charge Construction
- Member Board Islamic Waqf of MD

Trustee: Syed A. Bokhari

- Support to Master Plan Implementation

Asst. Imam (Acting Imam): Jamil Dasti

EXECUTIVE

Exec Dir: M. Nadeem Ahmad (Acting)

- Responsible for execution and operation of all functions delegated by the Board of Trustees

Asst. Exec Dir: Maged Sharaf

- Facilities & maintenance (including security system)
- Execution support to all other functions

Financial Liaison: Abu Waheed Khan

- Direct Debit, Online Donations, Provides execution and operational support to the Treasurer.

Administrator: Mohammed Aslam

Asst. Administrator: Samer El Qorom

Executive Committee

Exec. Dir. heads the Exec. Committee, which is made up of all chairs and/or leads of various committees



Meeting Minutes & Membership Status

- ♦ Minutes from May 2012 General Body Meeting
- ♦ Membership Status

	As of April 2008	As of May 2009	As of May 2010	As of May 2011	As of May 2012	As of May 2013
Total ICM Members	216	212	197	218	217	216
Family Membership	95	94	80	98	101	96
Individual Membership	26	19	11	14	14	17
Student Membership		5	5	8	1	0
Voting Members	147	180	166	149	162	174
Family Members	67	80	75	68	76	78
Individual Members	13	15	11	6	9	11
Student Membership		5	5	7	1	0
New Members	56	25	21	46	34	27
Family Members	23	11	7	19	15	11
Individual Members	10	3	7	8	4	5
New Membership Goal	75			25	25	25



CHAIRMAN'S & TREASURER'S REPORT



State of ICM Finance – Accounts

	Masjid	Zakat-ul-Maal	Sadaqa	Master Plan	Petty Cash	Food Bank	Totals
Bank of America							
12/31/2008	\$10,506						\$10,506
4/30/2009	Closed						
SunTrust Bank							
12/31/2008		\$3,662					\$3,662
4/30/2009		Closed					
Provident Bank							
12/31/2008	\$15,372	\$57,814		\$371,076			\$444,262
4/30/2009	\$18,197	\$11,393	\$5,039	\$493,320			\$527,949
M&T Bank							
12/31/2009	\$22,935	\$52,770	\$18,014	\$920,130	\$1,000		\$1,014,849
4/30/2010	\$53,791	\$38,117	\$29,543	\$975,502			\$1,096,953
12/31/2010	\$46,806	\$80,981	\$4,324	\$1,294,413			\$1,426,524
12/31/2011	\$67,056	\$75,313	\$7,415	\$1,731,885	\$1,000	\$3,209	\$1,885,878
4/30/2012	\$47,428	\$48,060	\$9,261	\$1,866,102	\$1,000	\$3,209	\$1,975,060
12/31/2012	\$129,957	\$88,132	\$6,514	\$1,612,133	\$1,000	\$3,209	\$1,840,945
4/30/2013	\$137,061	\$55,016	\$23,195	\$1,489,026	\$1,000	\$3,209	\$1,708,507



State of ICM Finance – Balance Sheet

As of 2012

- ♦ Total Current Assets: \$1,849,945
 - Cash in hand: \$1,840,945
 - Burial sites: \$9,000
- ♦ Fixed Assets: \$1,303,440
 - Building: \$1,045,377
 - Building Master Plan: **\$899,347**
 - Less Accumulated depreciation: (\$641,284)
- ♦ ICM Land: \$650,000
- ♦ Islamic Waqf of MD: \$530,196
- ♦ Total Assets: \$4,333,581
- ♦ Total Current Liabilities: \$31,165
- ♦ Opening Balance Equity: \$4,302,416
- ♦ Total Liability & Equity: \$4,333,581

As of April 2013

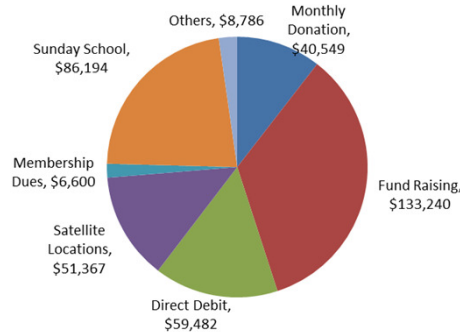
- ♦ Total Current Assets: \$1,717,507
 - Cash in hand: \$1,708,507
 - Burial sites: \$9,000
- ♦ Fixed Assets: \$1,528,784
 - Building: \$1,045,377
 - Building Master Plan: **\$1,124,691**
 - Less Accumulated depreciation: (\$641,284)
- ♦ ICM Land: \$650,000
- ♦ Islamic Waqf of MD: \$530,196
- ♦ Total Assets: \$4,426,487
- ♦ Total Current Liabilities: \$40,172
- ♦ Opening Balance Equity: \$4,386,315
- ♦ Total Liability & Equity: \$4,426,487



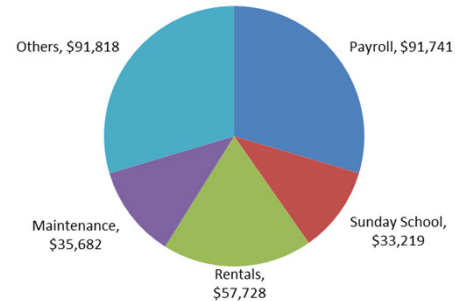
State of ICM Finance – Operations

	2009		2010		2011		2012		2013		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned - Yr.	Planned - As of Apr 30	Actual - As of Apr 30
Masjid											
Donations-Direct Debit	\$105,000	\$89,724	\$106,350	\$61,007	\$60,640	\$53,419	\$57,900	\$59,482	\$57,600	\$19,200	\$18,999
Donations-Other	\$75,000	\$92,230	\$98,200	\$173,804	\$223,100	\$167,838	\$192,536	\$232,103	\$253,979	\$29,648	\$29,011
Membership Revenues	\$8,550	\$9,385	\$10,500	\$10,844	\$12,000	\$12,060	\$7,900	\$6,600	\$13,750	\$10,975	\$12,650
Total Donations / Revenues	\$188,550	\$191,339	\$215,050	\$245,655	\$295,740	\$233,317	\$258,336	\$298,185	\$325,329	\$59,823	\$60,660
Expenses	\$207,010	\$245,756	\$277,730	\$229,757	\$297,581	\$267,160	\$316,727	\$266,973	\$333,647	\$93,640	\$64,325
Variance	(\$18,460)	(\$54,417)	(\$62,680)	\$15,898	(\$1,841)	(\$33,843)	(\$58,391)	\$31,212	(\$8,318)	(\$33,817)	(\$3,665)
Education Programs											
Revenue-Weekend School	\$65,000	\$64,971	\$69,375	\$68,374	\$68,000	\$72,898	\$72,500	\$86,194	\$85,700	\$38,800	\$36,820
Revenue-Part-Time Hifzh / Quran / Other	\$0	\$1,382	\$0	\$0	\$0	\$1,490	\$0	\$770	\$0	\$0	\$250
Total Revenues	\$65,000	\$66,353	\$69,375	\$68,374	\$68,000	\$74,388	\$72,500	\$86,964	\$85,700	\$38,800	\$37,070
Expenses	\$50,645	\$38,714	\$60,840	\$42,128	\$59,644	\$43,191	\$50,549	\$39,964	\$84,230	\$17,827	\$10,115
Variance	\$14,355	\$27,639	\$8,535	\$26,246	\$8,356	\$31,197	\$21,951	\$47,000	\$1,470	\$20,973	\$26,955
Youth Programs											
Revenue	\$0	\$100	\$1,000	\$695	\$750	\$750	\$1,500	\$1,069	\$1,500	\$0	\$0
Expenses	\$2,870	\$2,322	\$4,730	\$2,359	\$8,737	\$8,072	\$15,480	\$3,251	\$11,580	\$2,870	\$985
Variance		(\$2,222)	(\$3,730)	(\$1,664)	(\$7,987)	(\$7,322)	(\$13,980)	(\$2,182)	(\$10,080)	(\$2,870)	(\$985)
Total Donations / Revenues	\$253,550	\$257,792	\$285,425	\$314,724	\$364,490	\$308,455	\$332,336	\$386,218	\$412,529	\$98,623	\$97,730
Total Expenses	\$260,525	\$286,792	\$343,300	\$274,244	\$365,962	\$318,423	\$382,756	\$310,188	\$429,457	\$114,337	\$75,425
Total Variance	(\$6,975)	(\$29,000)	(\$57,875)	\$40,480	(\$1,472)	(\$9,968)	(\$50,420)	\$76,030	(\$16,928)	(\$15,714)	\$22,305

2012 Major Revenue Categories →



← 2012 Major Expense Categories





State of ICM Finance – Master Plan

	2009		2010		2011		2012		2013		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned - Yr.	Planned - As of Apr 30	Actual - As of Apr 30
Master Plan											
Donations-Direct Debit	\$26,400	\$54,000	\$67,400	\$79,525	\$97,200	\$85,796	\$100,500	\$94,726	\$106,800	\$35,600	\$32,711
Sadaqa	\$54,000	\$42,000	\$62,500	\$59,941	\$60,000	\$62,292	\$70,700	\$62,698	\$87,600	\$17,200	\$17,101
Burial Sites	\$150,000	\$94,625	\$114,750	\$69,275	\$66,000	\$23,500	\$0	\$0	\$0	\$0	\$0
Donations-Other	\$345,000	\$429,212	\$892,600	\$276,526	\$617,500	\$320,274	\$506,800	\$391,942	\$507,600	\$113,500	\$98,878
Total Revenues	\$575,400	\$619,837	\$1,137,250	\$485,267	\$840,700	\$491,862	\$678,000	\$549,366	\$702,000	\$166,300	\$148,690
<i>Expenses*</i>	<i>\$30,600</i>	<i>\$36,159</i>	<i>\$61,650</i>	<i>\$27,664</i>	<i>\$56,775</i>	<i>\$22,514</i>	<i>\$95,040</i>	<i>\$66,178</i>	<i>\$92,953</i>	<i>\$24,168</i>	<i>\$22,732</i>
Variance	\$544,800	\$583,678	\$1,075,600	\$457,603	\$783,925	\$469,348	\$582,960	\$483,188	\$609,047	\$142,132	\$125,958
Total Donations / Revenues	\$575,400	\$619,837	\$1,137,250	\$485,267	\$840,700	\$491,862	\$678,000	\$549,366	\$702,000	\$166,300	\$148,690
Total Expenses	\$30,600	\$36,159	\$61,650	\$27,664	\$56,775	\$22,514	\$95,040	\$66,178	\$92,953	\$24,168	\$22,732
Total Variance	\$544,800	\$583,678	\$1,075,600	\$457,603	\$783,925	\$469,348	\$582,960	\$483,188	\$609,047	\$142,132	\$125,958

*Does not include capitalized cost

TOTAL CAPITALIZED COSTS - PHASE 1	
12/31/2007	\$ 26,766.48
12/31/2008	\$ 8,708.00
12/31/2009	\$ 67,735.00
12/31/2010	\$ 142,880.00
12/31/2011	\$ 43,779.01
12/31/2012	\$ 609,478.58
4/30/2013	\$ 225,344.00
TOTAL :	\$ 1,124,691.07



State of ICM Finance – Zakat

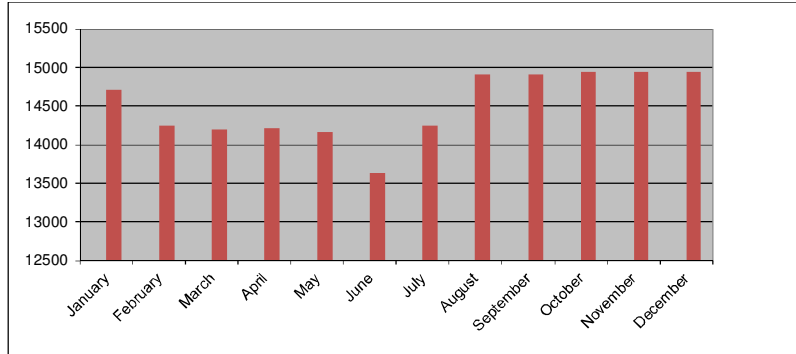
	2009		2010		2011		2012		2013		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned - Yr.	Planned - As of Apr 30	Actual - As of Apr 30
Zakat-ul-Maal											
Donations-Direct Debit	\$18,000	\$18,000	\$18,100	\$27,630	\$27,600	\$19,390	\$16,200	\$12,961	\$18,080	\$5,680	\$5,905
Donations-Other	\$49,500	\$94,505	\$88,500	\$65,190	\$72,200	\$64,617	\$81,915	\$85,441	\$96,000	\$6,900	\$11,906
Total Revenues	\$67,500	\$112,505	\$106,600	\$92,820	\$99,800	\$84,007	\$98,115	\$98,402	\$114,080	\$12,580	\$17,811
Expenses	\$62,625	\$69,279	\$117,430	\$68,797	\$126,115	\$97,441	\$137,495	\$92,551	\$144,725	\$40,917	\$30,580
Variance	\$4,875	\$43,226	(\$10,830)	\$24,023	(\$26,315)	(\$13,434)	(\$39,380)	\$5,851	(\$30,645)	(\$28,337)	(\$12,769)
Total Donations / Revenues	\$67,500	\$112,505	\$106,600	\$92,820	\$99,800	\$84,007	\$98,115	\$98,402	\$114,080	\$12,580	\$17,811
Total Expenses	\$62,625	\$69,279	\$117,430	\$68,797	\$126,115	\$97,441	\$137,495	\$92,551	\$152,325	\$40,917	\$30,580
Total Variance	\$4,875	\$43,226	(\$10,830)	\$24,023	(\$26,315)	(\$13,434)	(\$39,380)	\$5,851	(\$38,245)	(\$28,337)	(\$12,769)

	2009		2010		2011		2012		2013		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned - Yr.	Planned - As of Apr 30	Actual - As of Apr 30
Zakat-ul-Fitr											
Donations	\$32,500	\$34,444	\$34,000	\$34,409	\$35,000	\$34,505	\$38,554	\$38,554			
Expenses	\$32,500	\$34,444	\$35,000	\$33,469	\$35,000	\$34,505	\$38,554	\$38,554			
Variance	\$0	\$0	(\$1,000)	\$940	\$0	\$0	\$0	\$0	\$0		



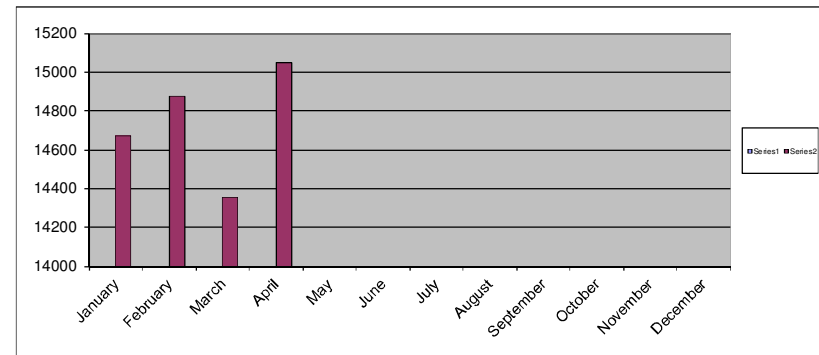
State of ICM Finance – Direct Debit

ISLAMIC CENTER OF MARYLAND
DIRECT DEBIT - 2012



January	February	March	April	May	June	July	August	September	October	November	December	Total
\$ 14,703	\$ 14,243	\$ 14,199	\$ 14,214	\$ 14,164	\$ 13,635	\$ 14,245	\$ 14,910	\$ 14,905	\$ 14,940	\$ 14,940	\$ 14,940	\$ 174,038

ISLAMIC CENTER OF MARYLAND
DIRECT DEBIT - 2013



January	February	March	April	May	June	July	August	September	October	November	December	Total
\$14,670	\$ 14,875	\$ 14,355	\$ 15,049									\$ 58,949



Paid Staff

- ♦ Currently, ICM has four paid staff members
 - Jamil Dasti: Assistant Imam (Acting Imam) – Part Time
 - Mohammed Aslam: Administrator
 - Samer El Qorom: Assistant Administrator
 - Maksudul Haque: IT Help – Part Time

- ♦ Total compensation = approx. \$114K
 - Compensation is proportionally allocated to various areas of responsibilities (Operations, Zakah, Master plan, Sunday School)



2012 Summary - Finances

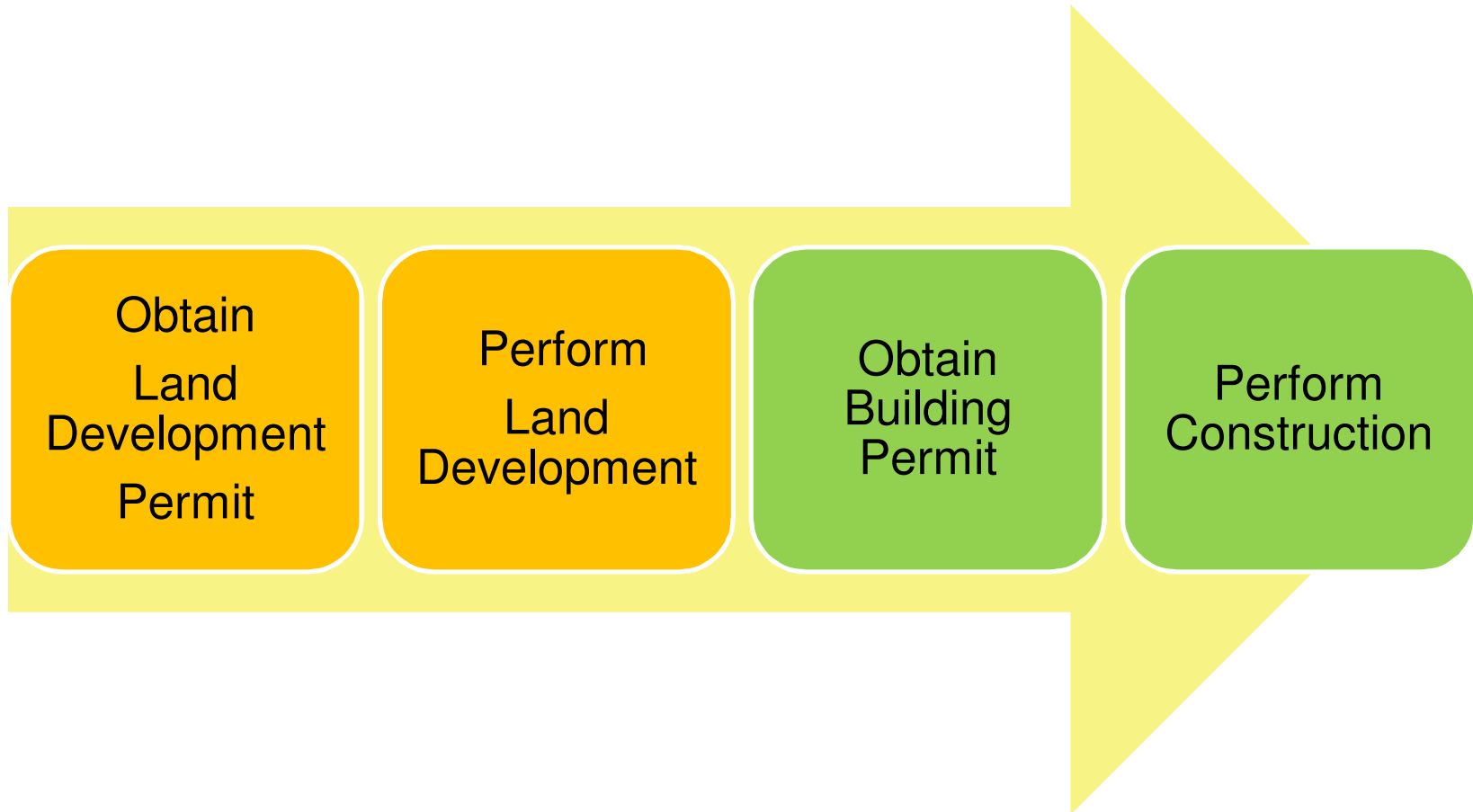
- ◆ Between Operations, Master Plan, Sadaqa, and Zakah, Alhamdulillah the community donated \$1,072,540
- ◆ We spent \$507,471 on Operations, Zakah, and Master Plan fundraising related items
- ◆ Capitalized expenditures (from Master Plan funds) amounted to \$609,479
- ◆ Currently, an official audit of ICM finances is in progress

The challenge remains on funding the building construction

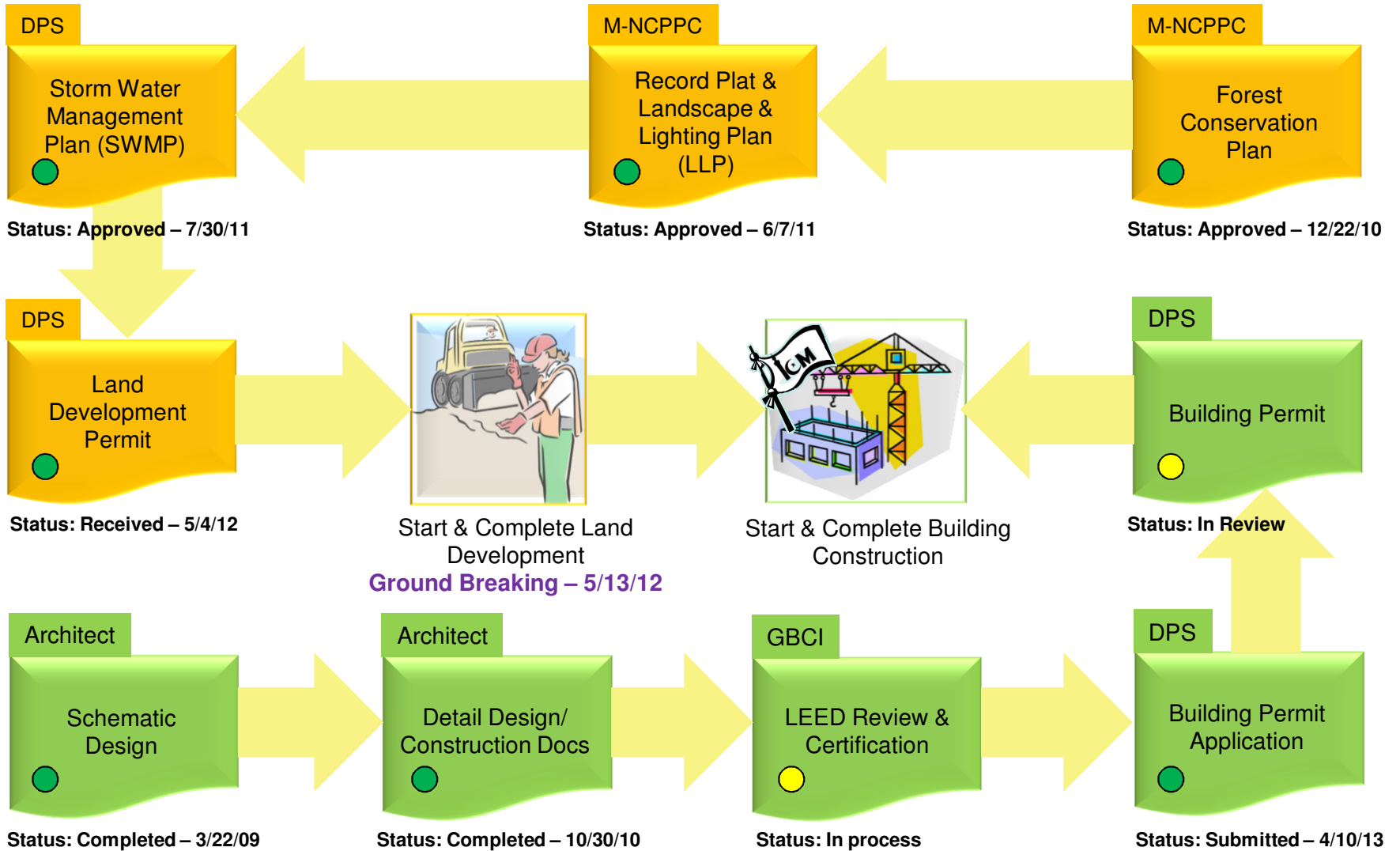


MASTER PLAN

Work Flow



Progress Flow and Status





Land Development: Major Stakeholders

- ◆ ICM Membership and Community
- ◆ Board of Trustees
- ◆ Engineering and Construction Committee
- ◆ ICM Construction Manager/Civil Engineer
- ◆ ICM Site Supervisor/Superintendent
- ◆ Contractor: Highway Safety & Services (HSS)
- ◆ M&T Surety Company: Performance Bond Provider
- ◆ GAD Funding: Escrow Fund Managers
- ◆ Local and Federal Government Agencies



Land Development: Status

- ◆ Work continued after a major delay between December 2012 and March 2013 due to extremely wet weather
- ◆ Projected finish by July 2013
- ◆ Pond and Sand Filter have been completed with most of the drainage lines in place
- ◆ Grading has started
- ◆ WSSC work to start soon
- ◆ Back area clearing and fence work to be done in parallel
- ◆ Curb & gutter, pavement, and work on walk-ways to be done as needed
- ◆ Risks include: weather, design, and permitting related delays; dealing with neighbors during back area clearing and fence-work; getting the SWM bond released



Land Development: Contracts & Bonds

- ♦ Highway & Safety Services
 - Base value = \$1,414,866
 - Tax credit for material = \$25,144
 - Total value = \$1,389,722
- ♦ WSSC Work Re-bid Based on Finalized Plans:
 - Original bid by HSS: ~ \$304K (part of the total contract value)
 - Revised bid: In process
- ♦ Since ground breaking, three new work orders have been added to the base contract:
 - Security fence on the East and parts of North and South sides
 - \$104,857 (\$75,000 covered through the DHS grant)
 - Back area clearing/grading/seeding
 - \$98,500
 - Installation of an up to 25 feet landscape buffer between ICM and the residential neighbors on the East and South sides
 - \$62,878 (Approx. \$52K is material only)



Land Development: Contracts & Bonds

- ♦ Construction Manager/Civil Engineer
 - Contract value = \$30,000
 - Contract extension = \$18,750 (covers to the finish)
 - Back area clearing & fence work = \$3,000
 - Revised FFCP = \$3,500
- ♦ Site Supervisor/Superintendent
 - \$22/hr; not to exceed \$22,000
 - Extended (as needed) until work finishes
- ♦ Performance Bond
 - M&T Surety Fee: \$30,356 (@ 1% for two years upfront based on the bond penal amount of \$1,517,775)
 - GAD Funds Control Fee (one time): \$10,423 (@ 0.75% of the contract value)
- ♦ WSSC Bonds:
 - Performance: \$44,350; Payment Security: \$44,350
 - M&T Surety Fee: approx. \$887 (@ 1% of \$88,700 for two years)



Land Development: Adjustment to Contracts

- ♦ Chi Associates, NOA Group
 - Original contract = \$10,460
 - Adjusted for additional services = \$2,546

- ♦ Marwan Mustafa (CDDI)
 - Original contract = \$13,500
 - Additional services billed = \$8,175
 - ICM reviewed the invoices and agreed to pay \$6,500

- ♦ Vineet Bhanot (Bhanot Engineering)
 - Original contract = \$16,810
 - Additional services billed = \$5,076
 - ICM needs to review and settle the claim



Land Development: Releasing the SWM Bond

- ♦ The permit and the performance bond is for the land development work for the entire site
- ♦ In order to save the existing buildings, ICM intends to complete about 3/4th of the work
- ♦ Until all work is completed County may not release the performance bond
- ♦ Implications & options:
 - Complete all work in the fastest possible way
 - Will need to demolish buildings and start constructing Phase 1 building
 - Create a temporary mussalla
 - Continue extending the bond
 - Can't be indefinite
 - Appeal for bond release backed by guarantees to complete the work within a specified period of time
 - Make Phase 1 as the complete Master Plan and deal with additions later



Building Design: Major Stakeholders

- ◆ ICM Membership & Community
- ◆ Board of Trustees
- ◆ Engineering and Construction Committee
- ◆ Architect: Najah Abdalla
- ◆ MEP: Sharif Tarrar & Team
- ◆ Structural: Cyrus Ariaban
- ◆ Architect: Amro Sallam (3D interior design)
- ◆ Architect: Loreen Arnold (Green Building Design)
- ◆ **LEED Commissioning Agent – TBH**
- ◆ Local and Federal Government Agencies



Building Design: Status

- ◆ Design documents submitted to DPS review on April 10, 2013
- ◆ Architect has already received official comments from Mechanical and Structural reviewers
- ◆ Unless any major hurdles are encountered, construction permit should be available by September of this year
- ◆ Risks include:
 - Design cost creep (in scope vs. out of scope items)
 - Management of the design team



Building Design: Contracts

- ♦ Najah Abdalla & Team
 - Original contract = \$95,000 (included \$5K for GBC work)
 - Modified contract = \$126,000 (added \$15K to original, plus \$16K for changes related to GBC and building design)
 - Paid an additional \$2,000 for modifying the skylights to meet the County requirements
 - Paid \$2,000 to settle an amount (\$5K) in dispute between the Architect and the MEP Lead
 - Architect agreed to contribute \$500 towards the settlement
 - MEP team remains under the same contract but reports to ICM
- ♦ Chris Nottingham - A/V/SEC/LAN Designer
 - Contract value = \$26,000
- ♦ Loreen Arnold – Green Building Certification
 - Contract value = \$13,800
- ♦ Amro Sallam – 3D Interior Graphics
 - Contract value = \$7,500
- ♦ Building Permit Fees - \$82,720
 - Paid so far an Application Fee of: \$24,816



Building Construction: Estimate

- ◆ Current unofficial estimates are between \$6M to \$7M+
- ◆ Will require:
 - At least a couple of million in hand and an established and well supported funding plan before RFPs can be issued
 - A well defined plan of implementation along with the management support structure
 - Review of contracting modes for optimum performance, risk mitigation, and cost savings
 - Balancing the technical aspects/features with the feasibility of implementation

An uphill battle but certainly not out of reach!



COMMITTEES, PROGRAMS, & FUNDRAISING



Imam Search Committee Report

- ♦ Imam Search Committee (ISC)
 - Ahsun Dasti; Amin Ezzeddine; Abdullah Shamim; Nadeem Ahmad
- ♦ Advertised position locally and nationally
 - Muslim Link, Horizon, Message
- ♦ Obtained resumes through contacts
- ♦ Screened 11-12 candidates/resumes in 2012
 - Most of the resumes did not fulfill the minimum requirements
 - Invited one candidate to visit
 - Candidate was knowledgeable in the required areas
 - After further evaluation, the decision was not to proceed forward
- ♦ Work continues in 2013
 - Received four viable leads
 - Invited one to visit
 - While the candidate was found by many as knowledgeable and personable, other required skills received mixed reviews
 - The candidate wanted to visit ICM during Ramadan; has declined to proceed forward with ICM
 - Talked to another qualified candidate on the phone; later he declined to consider any position until 2014 or later
- ♦ Programs with the visiting scholars (candidates) have been received well by the community



Programs – Masjid

General

- ♦ Seven weekly Juma prayers (ICM, Casey, JHU, Hilton Hotel, BUCC, Wisconsin Place)
- ♦ Weeknight Isha prayers at Stonemill Elementary
- ♦ Weekly family halaqa
- ♦ Weekly women's halaqa
- ♦ Monthly Islam101 class
- ♦ Monthly community dinner
- ♦ Monthly Rockville homeless shelter program
- ♦ Annual Ramadan program

Specific

- ♦ 6/2/12 – Khateeb Workshop
- ♦ 7/4/12 - July 4th BBQ
- ♦ 8/1/12 - Ramadan Tarwih programs in 3 locations
- ♦ 8/18/12 - Visiting Speaker: Imam Magid
- ♦ 8/20/12 - Eid-ul-Fitr festival
- ♦ 9/8/12 – Civil Liberties Workshop w/ Rabia Chaudhary & Craig Phillips

Specific (*continued*)

- ♦ 9/14/12 – Visiting Speaker : Imam Tamer Selim
- ♦ 9/22/12 - International Food Festival & Bazaar
- ♦ 9/22/12 – Hajj Workshop w/ Imam Karim Abuzaid & Adel Faramawi
- ♦ 10/20/12 – History of Money w/ Akram Zahoor
- ♦ 10/24/12 - Eid-ul-Adha
- ♦ 12/8/12 – Hujjaj Welcome Back Dinner
- ♦ 4/6/13 – Khateeb Workshop & Appreciation Luncheon

Upcoming

- ♦ 6/24/13 - Quran Summer Camp
- ♦ 6/29/13 – Pre-Ramadan Workshop
- ♦ 7/14/13 – Interfaith Iftaar
- ♦ 8/7/13 - Eid-ul-Fitr Festival
- ♦ 9/21/13 - Hajj Workshop
- ♦ 10/13/13 - Eid-ul-Adha
- ♦ 11/16/13 - Hujjaj Welcome Back Reception



Programs – Social Services

- ♦ Social Services
 - Counseling by Imam Jamil Dasti
 - Zakah distribution
 - Monthly support to women shelter in Baltimore
 - Support volunteer organizations and individuals who help others
 - Zakah Foundation
 - Helping Hand
 - Islamic Relief
 - Bdesh Foundation
 - Mafiq Foundation
 -

- ♦ A set of suggestions have been finalized for improving the social services and zakah distribution, including hiring a trained case worker



Programs – Dawah & Outreach

- ♦ 2012 was not as rigorous a year as 2011 in terms of Dawah and Outreach programs
- ♦ Participated in some programs with Jewish and Christian organizations
- ♦ Meetings and forums with public officials were held
- ♦ Need to put together a team that can make Dawah and Outreach part of the permanent programs at ICM



Facilities

- ◆ Facility Maintenance:
 - Added some needed and necessary equipment
 - Portables needed lights, ceiling repairs, and door
 - Decking around the portables needed repair
 - HVAC maintenance (repaired burnt out parts, etc.)
 - Trellis repair
 - New divider wall in Sisters Hall
 - New water-efficient toilet seats installed
 - Purchased 200 additional chairs

- ◆ Planned/Proposed Facility work:
 - Roof repairs or new roof
 - Portable doors and locks
 - New book shelves for both brothers & sisters sides
 - New entrance door for sisters (only if cost effective)
 - Reorganizing/renovating the Library
 - Overall improvement to safety and security of the premises



Programs – Education

- ♦ Weekend School - Principal: Mannan Dasti; Vice Principal: Mahmud Gani; Registrar: Mohammad Huda; Activities & PTA: Nurudeen Thomas & Sayeem Kazi)
 - One session
 - 415 Students (approximate increase of 20% over last year)
 - About 75 Teachers, Assistants and Volunteers
 - 3 paid teachers
 - Weekly information sessions for parents (Quran and Contemporary Issues)
 - Spring Picnic and Fall Sports Day
 - Field trip to National Geographic's 1001 Inventions by Muslims
 - Fundraising competition and ICM Yard Sale organized by PTA
 - 2013 graduation event expected to attract 600+ guests
 - Current efforts include reviewing and overhauling of the curriculum
 - Teachers Training
- ♦ Ongoing evening Quran classes



Programs - Youth

- ♦ Umee and Me: Mother and Child Resource Center at ICM
 - It is a place where mothers and their young children (0-6 yrs) come together in an Islamic learning environment
 - Led by Sr. Iffat Ali the program meets on Tuesdays and Thursdays between 10:30 am - 12:30 pm

- ♦ ICM/DUS Summer Camp
 - The objective of the program is to help students with learning Islam while enjoying their Summer time off.
 - First introduced in 2012. Concentration was on mostly for learning Quran mixed with sports, and field trips.
 - In 2013, expanded the program with LA Math program besides Quran reading & memorization; sports, field trips, & other fun activities included.
 - This program made profit in the 1st year and was split equally between ICM & DUS as per prior agreement.



Programs – Youth (continued)

- ♦ Educational
 - Weekly halaqa with guest speakers for MS, HS and college-age
- ♦ Social
 - Ramadan Iftar and get together dinners
 - Muslimah Café
 - Spring/Summer Youth BBQ
 - Eid celebrations
 - Arranged events
- ♦ Sports
 - Weekly basketball for brothers Sequoyah Elementary
 - Arranged events: Hiking
- ♦ Community Service
 - ICM summer cleaning
 - Interfaith activities
 - Various activities



Fundraising for Master Plan

- ♦ For Master Plan, currently have more than \$1.5 Million.
- ♦ After the completion of SWM & Land Development work, we will have approximately \$500K.
- ♦ We need to raise another \$1.5 million in the next six months or so when we are expecting to obtain the permit to begin construction.
- ♦ Conventional Fundraising Strategy
 - Solicit donations from individuals and businesses through direct fundraising event
 - Weekly fund raising effort at all locations.
 - Monthly pledge – Direct Debit, Cash, etc.
 - Sunday School Fund Raising.
 - Community outreach through various masjid programs



Fundraising for Master Plan (continued)

- ♦ Alternate & Critical Fundraising Options
 - Targeted FR through ICM ‘Ambassadors’ to raise funds from communities near & far
 - Special invited only FR targeting high net worth individuals & businesses.
 - Need volunteers to lead the Qard-e-Hasanah program
 - Soliciting grants where applicable
 - Reach out to communities and Islamic organizations ISNA, IDB, CAIR, etc.
 - Sharia compliant financing is a permissible and viable option
- ♦ Fundraiser Events Planned
 - 2 Major FR during Ramadan (July 13 & Aug 3rd) & 1 Major FR in Winter have been planned in 2013
 - Others might be arranged based on the urgency and momentum
- ♦ Please make the completion of ICM Master Plan as one of your personal goals



WAQF



Islamic Waqf of Maryland

www.islamicwaqfofmd.org





Islamic Waqf of MD

Officers:

- **Chairman:** Sayed Naved (ICM)
- **Vice Chairman:** Khalil ElShazly (ISF)
- **Secretary:** Zubair Faridi (ISWMD)
- **Treasurer:** Abdullah Shamim (ICM)
- **Nonvoting Member:** Mohammed Sayed (ISF)
- **Nonvoting Member:** Vacant (ICM)
- **Nonvoting Member:** Vacant (ISWMD)

679 burial rights have been assigned or used

ICM	504
Waqf	130
ISF	38
ISWMD	7

163 burials have taken place

2008	6
2009	39
2010	33
2011	32
2012	42
2013	11 (till date this year)



OBJECTIVES



2012 Major Objectives - Score Card

- ♦ Finish SWM implementation as per the schedule
 - Work has been delayed but slated to finish in July
- ♦ Implement strategy for getting the Performance Bond released
 - In review
- ♦ Submit permit for construction
 - Though it slipped into the early part of 2013; objective achieved
- ♦ Raise required funds for building construction through all permissible options
 - Ongoing
- ♦ Conduct formal audit of ICM finances
 - Could not commence in 2012; currently in process
- ♦ Implement and support improved programs under the Executive
 - Support and implement programs for community counseling, youth support, and education
 - Ongoing – improvements in youth and education programs, whereas social services, counseling, and masjid programs need attention and improvements
- ♦ Actively seek and hire Imam for the Center
 - Ongoing



2013 Major Objectives

- ♦ Finish SWM implementation this summer and try getting the SWM bond released
- ♦ Obtain first construction permit
- ♦ Put together a roadmap for starting the construction
 - Schedule
 - Team
 - Funding
- ♦ Raise required funds for building construction through all permissible and feasible options
- ♦ Finish formal audit of ICM finances
- ♦ Actively seek and hire Imam for the Center
- ♦ Continue improving programs



ELECTION COMMITTEE REPORT



Elections

- ◆ Election Committee Report
- ◆ Two Board Vacancies - two-term period expires today for:
 - Sayed M. Naved
 - Abdullah N. Shamim
- ◆ Nominees for Trustee Positions
 - Abdullah Dasti
 - M. Nadeem Ahmad
 - Wael Elkoshairi
- ◆ Election of Trustees
- ◆ Election of Election Commissioner for 2014



Q & A



Appointment of Members to Executive

- ♦ At the minimum the following members will be appointed by the new Board:
 - Executive Director
 - Assistant Executive Director
 - Financial Liaison
 - Administrator: M. Aslam in his role as the ICM Administrator fills this position
 - Assistant Administrator: Samer El Qorom fills this position



Upcoming Events

- ◆ 6/9/13 – Sunday School Graduation
- ◆ 6/24/13 - Quran Summer Camp
- ◆ 6/29/13 – Pre-Ramadan Workshop
- ◆ 7/14/13 – Interfaith Iftaar
- ◆ 8/7/13 - Eid-ul-Fitr Festival
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